



Tactiv™

LEADING  
SOFTWARE  
SOLUTIONS

Enquire Grant, Contract and Impact  
Reporting Software

MAKE GREAT DECISIONS  
**EVERY DAY**



# Make Great Decisions Every Day & Show Your Full Impact With Ease!



Grant  
Management,  
Contract  
Management and  
Impact Reporting  
Software



## **SIMPLE**

Configuration over  
hard coding

Form builders, email templates,  
document generation all at your finger  
tips



## **SOCIAL**

Integrates well with  
other systems

Play well with others – easy integration  
points for all your applications



## **SECURE**

Infrastructure & process  
security

Enterprise security delivered over an  
interface people love to use



## **SCALABLE**

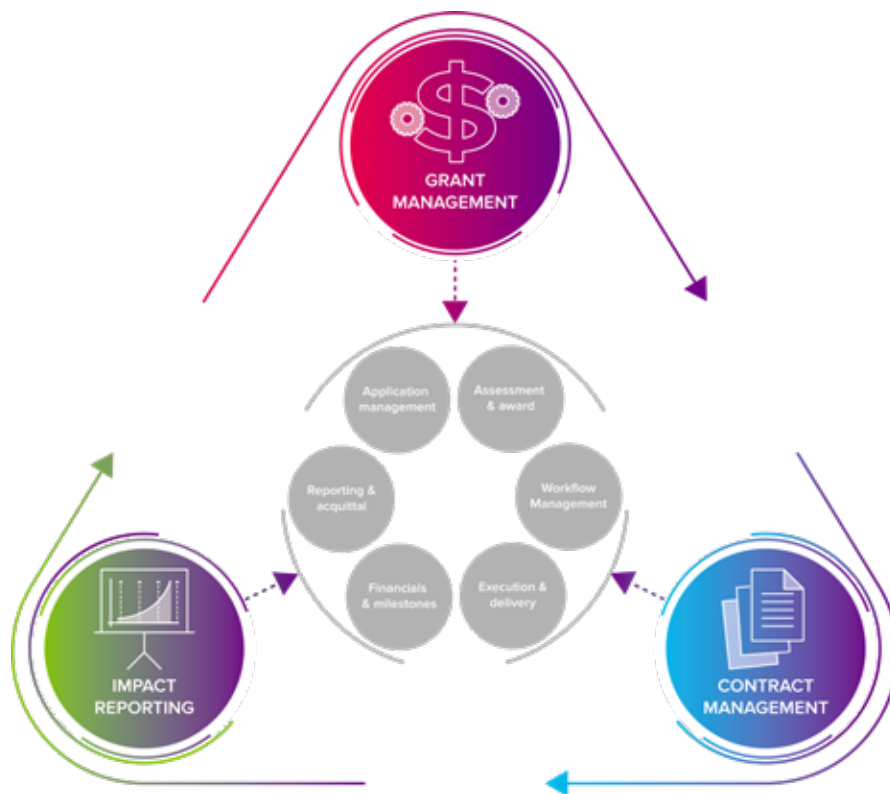
Reliable & robust  
micro-service

A modern technology solution that  
responds to user demand

# What is Enquire?

Make great decisions every day with Enquire, the online Grant Management, Contract Management and Impact Reporting software that people love to use.

We can help you take control of your program management with full grant lifecycle features, contract generation and tracking functions and impact and results reporting. Never miss a date with automated alerts and notifications as Enquire gives you everything you need in one clear view.



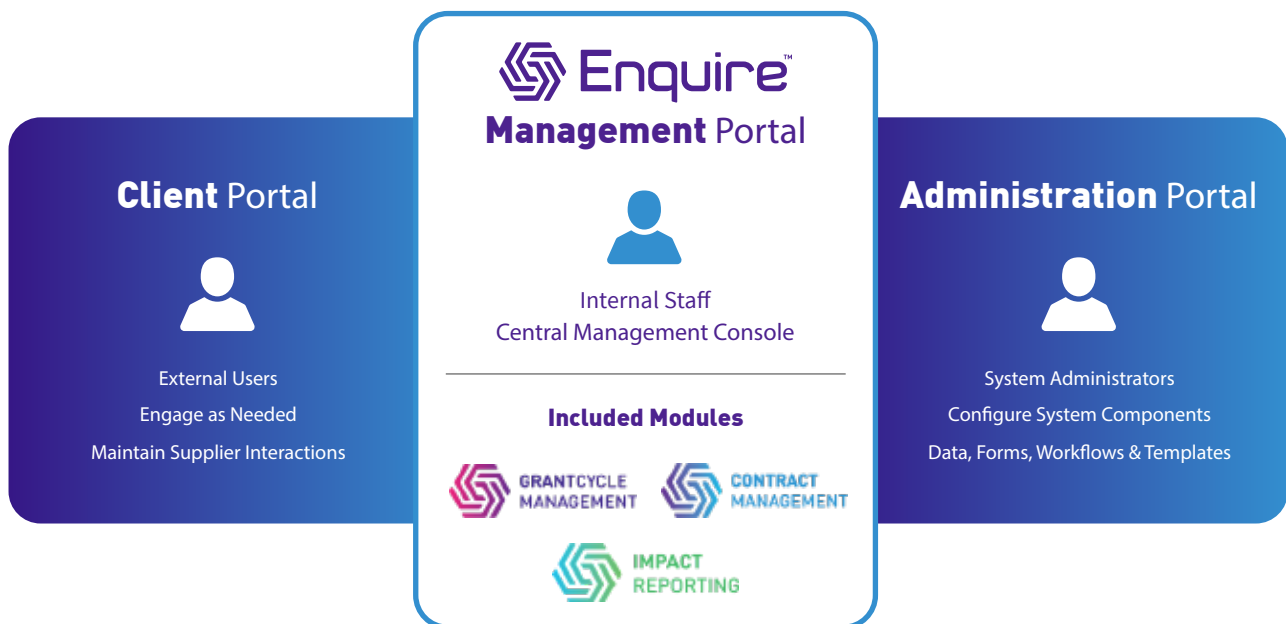
Enquire can be up and running in minutes to support your end-to-end grant lifecycle, contract and financial management and impact reporting.

“We got a new program out in record time following the cyclone. Within 3 days of the disaster we were accepting applications and providing the community assistance, the Minister is happy – Thanks Enquire”  
NPSRS, Queensland Government



We have built a feature rich web-based system that provides:

- A Management Portal for end-to-end oversight for all your programs, contracts and contacts
- A Client Portal for external applicants and suppliers to apply, report, acquit and manage agreements, and
- An Admin Portal for your system administrator to self-configure new forms, templates and workflows.



You and your team can benefit from an easy-to-use online solution that connects you with clients and external partners, so everyone can engage and collaborate. Dramatically streamline application, assessment and award tasks to reduce time while increasing your ability to focus attention and resources on your organisation's needs.

# Why choose Enquire?

Enquire has been used for over a decade supporting organisations in managing and reporting on programs, projects, grants and contracts. We have gained a deep insight into the needs of funders and the operational and compliance risks that effective systems should manage.

If you are considering a new software solution for your grant, contract and impact reporting you may come across a range of products with varying capabilities. In our experience, and that of our clients, most do not deliver the flexibility and end-to-end experience demanded today.

At Tactiv we have worked with many organisations and have seen a range of systems replaced, from simple MS Excel and MS Access databases to large whole of organisation platforms. We have found these systems typically fall into two categories:

- Large enterprise systems such as Microsoft and Salesforce that have a lot of features, but often require big projects to set-up, become heavily customised and are costly to change, bring on new grant programs or modify for future funding rounds.
- Smaller systems that may be good at specific parts of the process, but have a limited feature set, do very little for stakeholder and contact management, neglect the execution and delivery phases of agreements and have minimal results and impact reporting capabilities.

It's the combination of Enquire's robust feature set, full lifecycle capability, flexibility through "no code" self-configuration and modern user interface that sets it apart. Enquire provides our customers a solution that:

- Fits into how you work - it mirrors business processes and how work is done  
*"Things I like are to create contracts and manage payments in Enquire"*
- Allows for rapid change and supports no code self-configuration  
*"Within 6 weeks of our initial presentation with Tactiv we were running a federally funded program online"*
- Easily integrates into an organisations technology platform  
*"The integration into our legacy ERP was a lot easier then we imagined"*
- Users love using it, and it provides an exceptional user experience  
*"It is positive, intuitive and easy – I love, love, love using it!"*

## With Enquire you can:



Engage funding applicants online



Connect your team, clients and external partners



Gather funded project data



Generate, track and manage contracts



Administer financials



Enhance your impact reporting

There has been significant changes and developments in how social programs, research and policy areas are being managed. There is an increasing need for more effective management over spending, better visibility against milestones and contractual requirements, and streamlining program administration .

With Enquire you will benefit from an excellent user experience, end-to-end grant management, financial and performance management capabilities, contract search and reporting, and document generation and management.

The Enquire solution is fully integrated and expandable to ensure you can grow, adapt and respond to new and emerging needs.

**Region**  
**Category**

International  
Ministry

### Case Study NZ International Aid Portfolio

#### Delivery Snapshot

\$750 Annual International Aid Program  
20 Office Sites Worldwide  
30 Program Areas  
4,000+ Contracts

#### User Base

400 Staff



#### Outcomes

Program, Project, Sub-Project Lifecycle Management - Approval & Reporting  
Full Stack Financial Management  
Alignment of outcomes to policy objectives - Align delivery to UN Sustainable Development Goals  
Integrations into Financial, HR, Active Directory, Office & B.I. Reporting  
Reduced data duplication & double/triple up processes  
Increased staff visibility & access to data  
Better interfacing & management with external parties & reduced transaction times

"Significantly broader set of functions than you would find in other business systems"  
"Very easy to use - comparatively one of the easiest systems I have worked with to train yourself on"

# Who makes Enquire and who uses it?

Tactiv is a leading software solutions company and the creator of Enquire.

We have been providing subscription-based web solutions to government agencies, not-for-profits (NFPs), corporates and foundations since 2005, from our headquarters in Brisbane, Australia.

We started life as a subsidiary of an NFP designing Enquire to address the challenges and pressures faced by progra-m administration, funding management and outcome reporting.

As a trusted technology partner we take our role as a software provider very seriously which means our clients benefit from best practice I.T. solutions and insight into current technical, security, legislative, policy direction and industry trends.



Our clients are passionate about making a difference and we work with program administrators, funders, educators and project implementers across the social impact ecosystem to ensure they reach their goals.

Enquire is used by organisations to manage environmental outcomes, deliver billions of dollars of international aid, provide educational and social programs, and report results and positive impacts for community health. Our clients rely on Enquire for at a glance and real-time reporting to better inform funders and derisk investments.

“Before the implementation of Enquire, we had multiple old and disparate systems and spreadsheets that duplicated effort and data. Enquire has changed our world. It allows us to manage the aid programmes in one single system. A single source of truth.”

*Jonathan Kings, Deputy Secretary, New Zealand Ministry of Foreign Affairs & Trade*

From small NFPs in regional areas to large whole-of-department programs within national governments we are proud of our role in this sector and the work our clients do.

# How much does Enquire cost?

Enquire's Software as a Service (SaaS) subscription fee is designed to provide you with flexibility and predictability, and because it's all in the cloud, everyone can access Enquire with just an internet connection.

Packages are billed annually, and you can simply add more users or upgrade to another package that has more features when your needs grow. There's no disruption to your business because we take care of everything behind the scenes.

What's more - there are no set-up costs and every subscription includes a personalised, half-day system consultation and training pack to get you up and running fast. With no code configuration options you can set it up the way you work – all by yourself!

If you need more assistance with configuration, business process analysis or specific features we are here to help. At Tactiv we have trainers, analysts, project managers and full software development capabilities to provide configuration, integration or customisation services to meet your specific needs.

Larger customers can benefit from Tactiv's Enterprise Project team to deliver and implement Enquire with the controls and governance provided through a project approach.

Talk to us about our professional services schedule for a list of options or contact us for a tailored quote.

Enquire Professional	Enquire Enterprise
Store, track and manage all your contracts and agreements	Full lifecycle grant, contract and impact reporting
<b>\$105</b> per user per month	<b>\$175</b> per user per month
Improve visibility and accessibility with Enquire Professional– your online contract repository. Never miss a date with automated alerts and notifications with everything you need in one clear view.	Professional + Enquire's Client Portal. Engage with all internal and external parties and power up Enquire with the client portal to manage everything from supplier engagement to grant application, reporting and acquittal.

minimum monthly spend applies

To make things even easier for you, Enquire Enterprise connects you to external users including applicants, suppliers and assessors via our easy to brand user-friendly client portal.

If you have more than 20 users and need some flexibility, then we have got you covered. Speak to one of our team about our discount volume rates.



# How do I get started?

Flexibility is key for getting you up and running with Enquire. That's why we offer a few options to help you determine the right path for you and your organisation.



1

Turn Key Self Start

You have straight-forward requirements, need to get going fast and you are handy with a computer. A half day workshop for the basics can get you up and running with our easy to use “no code” configurations, all backed by our online knowledge base and web-based ticket support system.

2

Supported Roll Out

You want to manage the full lifecycle - applications, assessments, acquittals and reporting. You will need some workshops, and want Tactiv to work with you to configure Enquire to your needs right away, support your implementation, testing and deliver advanced training services.

3

Configuration Project

You have multiple programs, a range of stakeholders to keep informed, and need the rigor and control gates of a project. You may want to implement specific configurations, customisations and integrations and want to work through solution design.

If you're unsure about how deep to dive - that's fine - Enquire adoption is flexible and you can follow a staged approach to your system implementation and roll out.

# Enquire Cloud advantages

The Enquire Cloud is designed for Governments, Not-For-Profits, Corporates and foundations to provide a secure, enterprise-focused application for organisations to use.

## Fast benefits realisation

Enquire grant, contract and impact reporting software is live, operational and ready to go. There are no delays with software development as Tactiv can provision your tenancy through their secure administration console in minutes. After the agreed configuration and business acceptance the Enquire application will be ready for your use. This reduces the time spent installing and configuring software and will have you up and running quickly..

## There are no hidden costs

Enquire grant, contract and impact reporting software is licenced through a fee-for-user model and if you require any professional services or implementation support then a straight forward day rate applies. Designed to provide you with flexibility and predictability, Enquire has a subscription based fee. As a cloud-based software, everyone can access Enquire with just an internet connection. With this structure, there is no need for the deployment of large infrastructure, which eliminates or drastically reduces the upfront commitment of resources.

## No development effort

Enquire has a large range of existing capabilities that are ready to use off the shelf, reducing the time and expenses to specify features. Enquire provides a ready to use, stable and proven grant , contract and impact reporting solution with ongoing innovation and improvement.

## Scalability and integration

Enquire resides on secure cloud infrastructure that is scalable. Compared with traditional on premise models, users do not have to buy another server or software, as the same system will scale automatically. In terms of server capacity planning, Tactiv manage this from back-ups and disaster recovery through flexible and adaptable service provisioning.

## Patching and maintenance

The Enquire application is cloud-based and cloud-first. This means when it comes to updating the application and the underlying servers and systems it relies on, we do all the heavy lifting. We have robust solutions in place to support and automate system monitoring and maintenance which makes the administration of Enquire quick and easy, freeing up your business and IT teams.

# Want to know more about Enquire Grant, Contract and Impact Reporting Software?

Enquire delivers a wide range of features designed to support you and your mission. Our client's needs have shaped and influenced the system specifically to meet the needs of program management for government agencies, not-for-profits, foundations and corporates.

 <b>Applications &amp; Assessments</b> <p>Publish online applications, engage and collaborate with applicants and reviewers. Streamline assessments and evaluations.</p> <ul style="list-style-type: none"><li>• Online Applicant/Client Access</li><li>• Online application Publishing</li><li>• Assessment and Eligibility</li><li>• Evaluation Scoring and Reporting</li><li>• Application Tracking</li></ul>	 <b>Template &amp; Forms</b> <p>Create templates and forms. Align workflows to manage. Quickly clone, reuse and reconfigure when needed.</p> <ul style="list-style-type: none"><li>• Authoring and Online Publishing</li><li>• Template Configuration</li><li>• Master Data Configuration</li><li>• Workflow Management</li><li>• Task Management and Scheduling</li></ul>	 <b>Document Repository</b> <p>Unify your disparate data for a true single point of access. Centralise your documents and contracts management.</p> <ul style="list-style-type: none"><li>• Document Generation</li><li>• Document Management</li><li>• Contract Repository</li></ul>
 <b>Contacts &amp; Clients</b> <p>Client relationship management (CRM) services to manage and maintain relationships, communications and engagements.</p> <ul style="list-style-type: none"><li>• Contacts Management</li><li>• Contacts Lists</li><li>• Supplier Panel Management</li><li>• Engagement History</li><li>• Notes and Comments</li></ul>	 <b>Alerts &amp; Notifications</b> <p>Streamlined administration with notifications on important dates, contract renewals or comments. Keep everything on-time and on-track.</p> <ul style="list-style-type: none"><li>• Messaging and Email Notifications</li><li>• Alerts and Notifications</li><li>• Workflow Tracking</li><li>• Automated to do list</li></ul>	 <b>Budget &amp; Finance</b> <p>Manage budgets, payments and investments in real-time, integrate to your financial management system.</p> <ul style="list-style-type: none"><li>• Financial Services</li><li>• Funding Sources and Allocations</li><li>• Financial Forecasting</li><li>• Budgeting</li><li>• Payments, Refunds and Journals</li><li>• Foreign Exchange</li></ul>
 <b>Programs &amp; Projects</b> <p>Portfolio/Program/Project hierarchy to manage multiple programs and projects. Align to portfolios and strategic plans.</p> <ul style="list-style-type: none"><li>• Lifecycle Management</li><li>• Investment Prioritisation and Assessment</li><li>• KPI and Results Management</li><li>• Milestone Tracking</li></ul>	 <b>Search &amp; Reporting</b> <p>Easily search, filter and save results for quick at glance ad hoc reporting needs. Enhance communications with scheduled automated reports.</p> <ul style="list-style-type: none"><li>• Enterprise Search</li><li>• Report Templates and Generation</li><li>• Report Scheduling and Automation</li><li>• On Demand Reporting</li><li>• Geo-location Services</li></ul>	 <b>Dashboards &amp; Analytics</b> <p>Find everything you need at a glance, personalised to your needs. Monitor and measure all activities, access and roles for all users.</p> <ul style="list-style-type: none"><li>• Personalised Dashboards</li><li>• Change Audit Log</li><li>• User Permissions and Security</li><li>• Team Management and Delegations</li><li>• Analytical Reporting</li></ul>

Our feature rich product offers the right mix of best practice capability and no code configurability whether you are setting up your first grant contract repository or are delivering advanced impact reporting across multiple grant programs.


# What's next?

Talk to our team about how Enquire can make a difference. We can assist you in determine the right plan and the right implementation approach.

Request a demo

Start a free trial

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We are excited  
to get you started  
and see where you go.