

CROWN 
RELOCATIONS

CROWN 
WORLD MOBILITY

CROWN 
RECORDS MANAGEMENT

CROWN 
WORLDWIDE GROUP

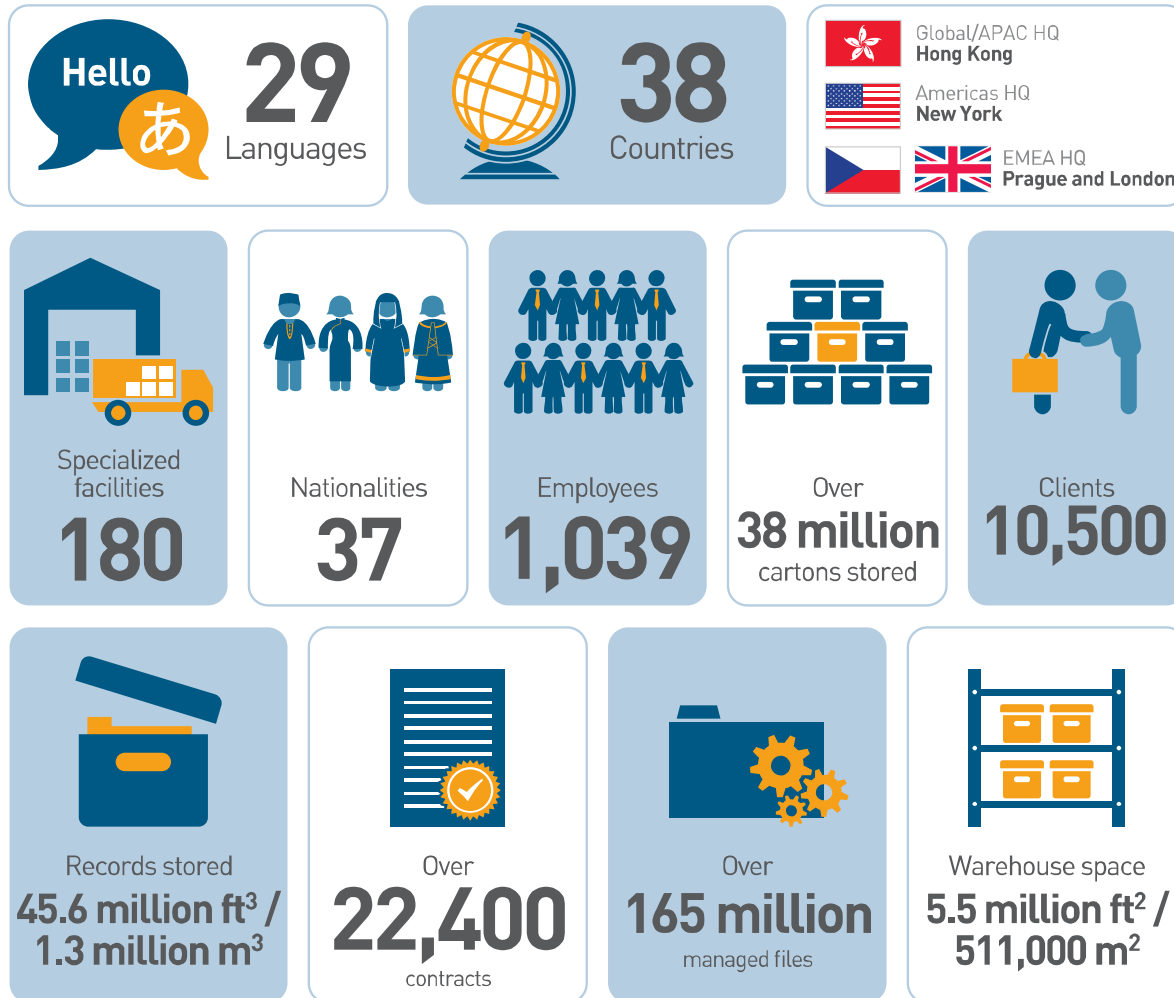
CROWN 
FINE ART

CROWN 
LOGISTICS



Fast Facts – Crown Global

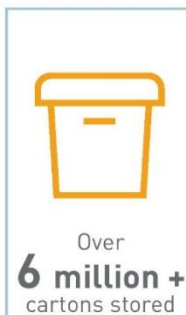
Privately held company
Established in 1965



*Correct as at July 2018

Fast Facts – Crown South Asia

Privately held company
Established in 1996



* Proposed branches

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Digital Service

Solutions that open up new possibilities
in business transformation

Enterprise-wide Transformation

Our workflow management modules transform standard business processes across functions in an organization. Our modules include:



Digital Mailroom



Accounts Receivable
Management



Contract Management



Fixed Asset Management



Electronic Incident Reporting
System



Accounts Payable
Management



HR Document Management
System

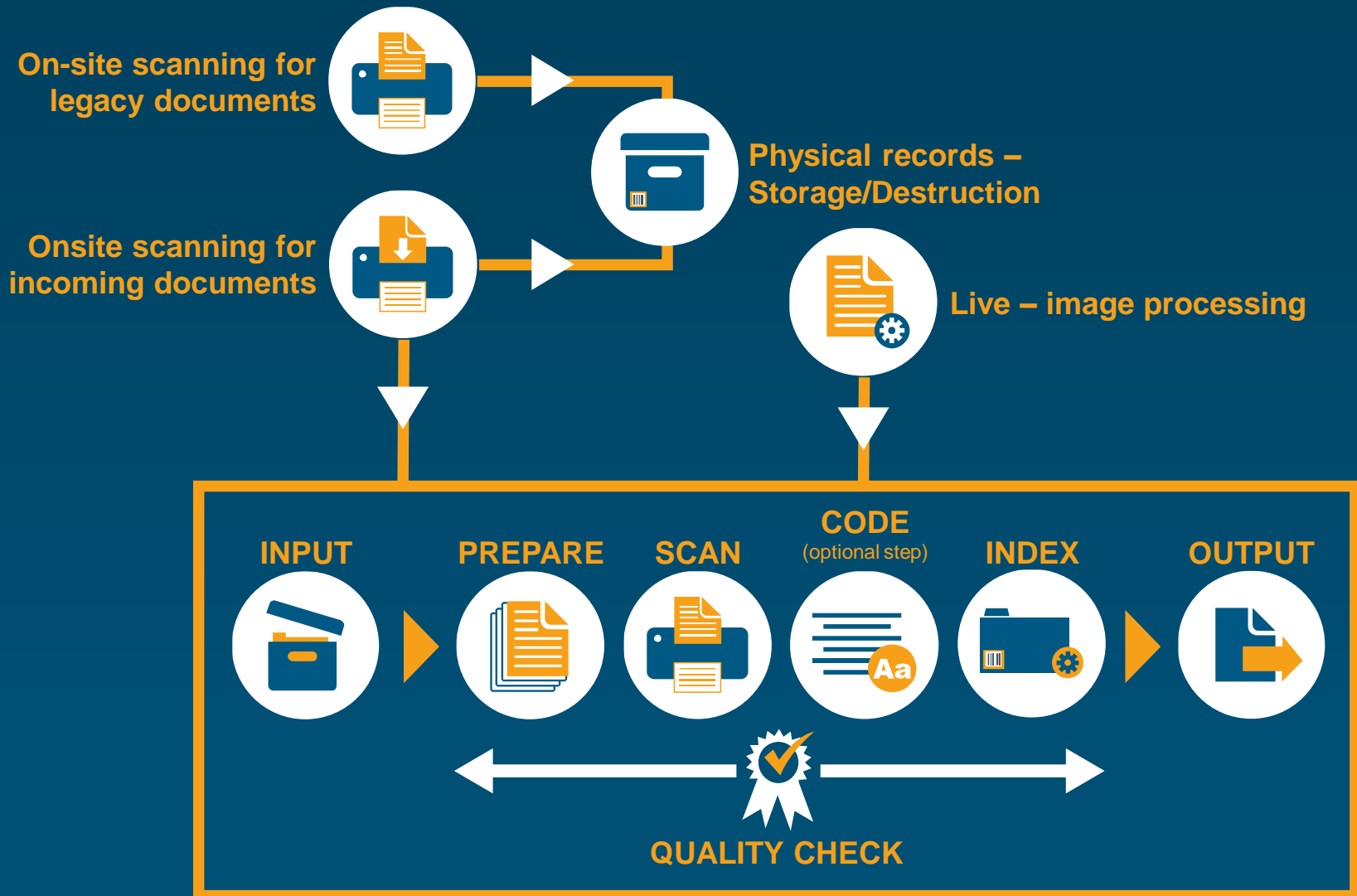


Purchase Management



Sales Order Processing

Process of Digitization



Overview of Crown DMS



**Web Based
Solution**



**Secure Document
Storage**



**Metadata &
Indexing**



**Audit Logs &
Reports**



**Categorization &
Access control**



**Secure Sharing
File Link**

Overview of Crown DMS



User login



**Robust Search
& Retrieval**



File encryption



**Document
locking by User**



Backup & DR



SSL certificate

Key functionalities



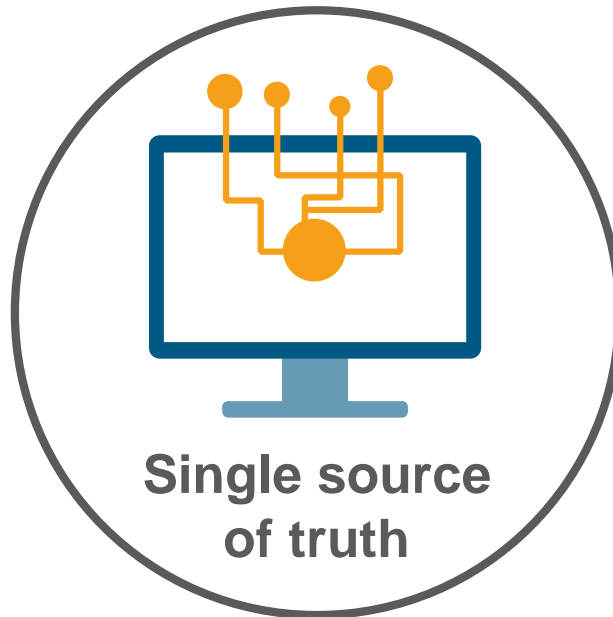
Digital workflow



Security & control



Rapid information
access



Eliminates
human errors

Benefits of using DMS



Data Loss
Prevention



Productivity
(Search & Stats)



Audit & Risk
Management

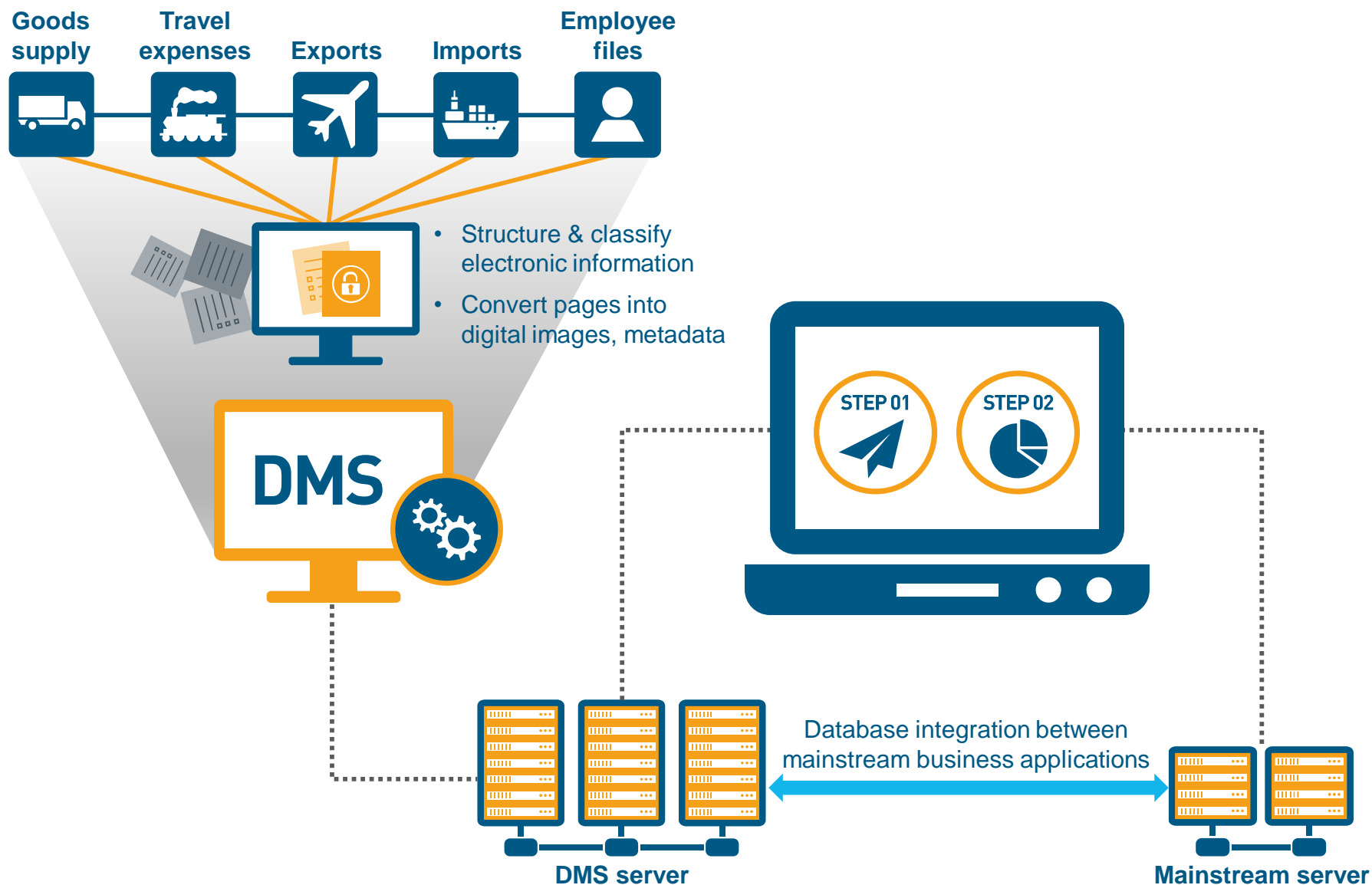


Customer &
Business Centric

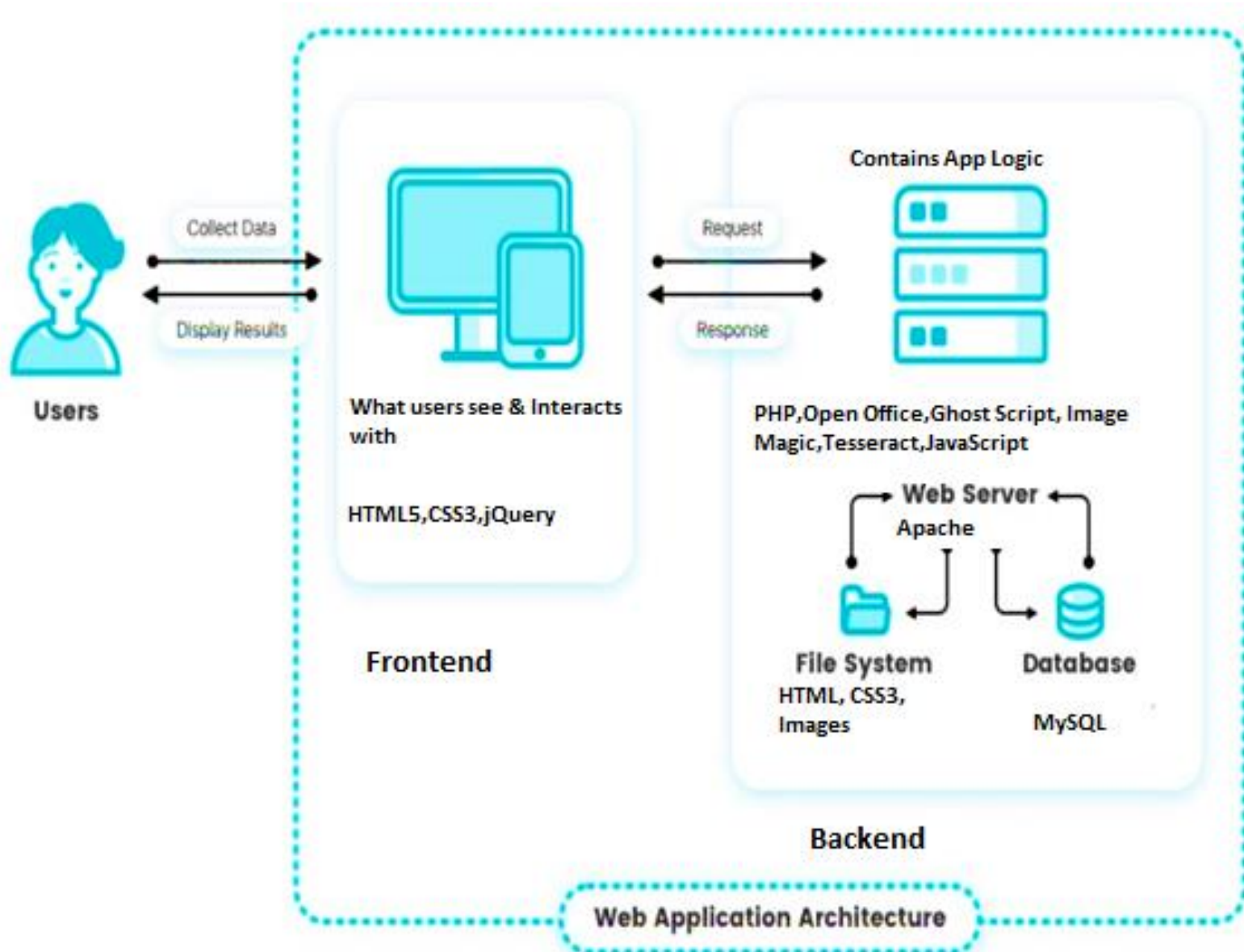


Avoids
Human Error

Workflow & integration



DMS Web Application Architecture



Integration Possibilities...

Through Standard API's



4 Elements of Records Management

Physical Security

Restricted Access Controlled Premise.
Dedicated Purpose –built Center.
24/7 CCTV Surveillance & Security Guards.

Secure Process

Segregate, Classify, Schedule Retention Periods.
Role-based Access Controls.
Audit-trails and Exception Reporting Tools.

Pest & Climate Control

Dry & Humidity Controlled Environment.
Terminate & Rodent Free Environment.
Leak-proof All-Weather Construction.

Fire Safety

Advanced Smoke Detection & Fire Extinguishers.
Fire Safety Complaint Premise.
Fire Fighting & Prevention Trained Staff.



Physical Records Management

Click on the image below to watch video online



Case Studies



CONDUENT

Conduent India Labs works primarily on emerging technologies in mobile and IoT, machine learning and statistics, human interactions and experience design, blockchain and AI for global customers. The company operates out of eight cities in India. The company engaged our services to implement an end to end solution for managing their employee records.

[FULL DETAILS →](#)



ENTERTAINMENT NETWORK INDIA LIMITED (ENIL)

ENIL operates in radio broadcasting under the brand "Mirchi". It is the No. 1 radio station in India with more than 63 million listeners across the country. It was the first Indian radio brand to go international with the launch of the brand in the UAE in 2012. ENIL engaged our services to implement an effective HR document management system to digitise employee records bringing in efficiencies associated with digital information management practices.

[FULL DETAILS →](#)



HIKAL

Established in 1988, Hikal is a reliable partner to companies in the pharmaceutical, animal health, biotech, crop protection and specialty chemical industries. The company offers pharmaceuticals and agrochemicals. The company has operations in India, Europe, the United States, Canada and South East Asia. The objective of engaging our services was to digitise the Research & Development (R&D), Quality Assurance (QA) and production documents stored across their plant locations and to gain visibility into digitised documents by implementing an effective digital information management system.

[FULL DETAILS →](#)

Case Studies



INDIAN OIL CORPORATION

Indian Oil Corporation Limited (IOCL) is an Indian public sector oil and gas company headquartered in New Delhi. It is India's largest commercial oil company with a workforce of more than 33,000 employees. The objective of engaging our services was to digitise the voluminous and unwieldy employee records.

[FULL DETAILS →](#)



UNITED BASEL MISSION CHURCH

United Basel Mission Church (UBMC) in India is an Association which was incorporated well over a century ago in 1901. It is a missionary society and works to create employment opportunities for the people of the area where each mission is located. The church had some files right from its inception over a 100 years ago and these documents and files were to be scanned.

[FULL DETAILS →](#)



ELECTROTHERM INDIA

Electrotherm is a diversified conglomerate having businesses in the field of Engineering & Projects catering to steel and foundry industry; transformer manufacturing; steel making; ductile iron pipe making; manufacturing of battery operated vehicles; renewable energy; transmission line tower and education. Incorporated in 1983, it is India's largest manufacturer of induction melting furnaces used for steel making. Crown implemented an Electronic Document Management System that helped them achieve efficiency in their accounts payable function.

[FULL DETAILS →](#)

Clientele



The power of memory





Thank you