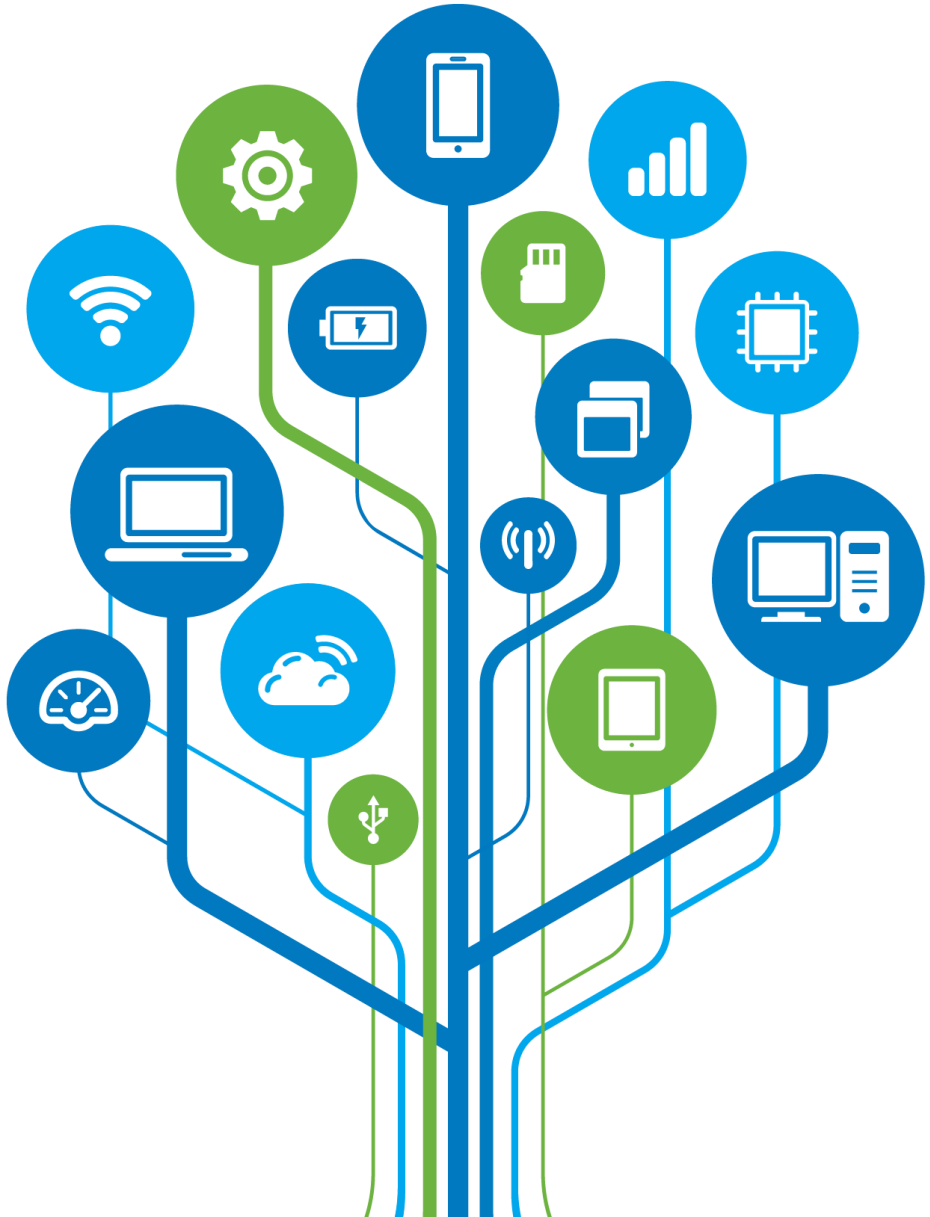
“Let technology make your life easier”

TIMELABS

Reinvent your **HR**



INTRODUCTION

Fast growing & leading HR Solution

EMPLOYEE

Records processed every month

COMPANIES

Use Timelabs to manage their HR functions

HR MODULES

To meet integrated and diverse needs

YEARS

of Industry Experience.

Evolved & Grown with HR

TIMELABS

HRMS has become a necessity for **All organisations**

SIMPLIFY HR AUTOMATION

- *Informative Dashboards for Everyone i.e. C-Level, HR Team, Managers & Employees*
- *Automate HR process – Define your rules & processes*
- *Reduce payroll cycle from 3-4 days to Few Hours*
- *Centralize all employee data & maintain lifecycle*
- *Eliminate duplicity & redundancy in processes*
- *Establish transparency of process*
- *Improve employee engagements*
- *Eliminate spreadsheets & paper documents to maintain employee records*
- *Implement best practices and efficiency across the organisation*
- *Single solution for complete lifecycle – Hire to retire process*
- *Integration with ERP & Accounting Systems*

TIMELabs

TIMELABS PRODUCT SUITE

HUMAN RESOURCES

- BIOMETRICS
- EMPLOYEE
- ATTENDANCE
- LEAVES
- DOCUMENTS
- MOBILE APP
- EMPLOYEE SELF-SERVICE
- PAYROLL
- RECRUITMENT
- ONBOARDING
- PERFORMANCE
- VISITOR

TIMELABS

From Recruitment to Exit → Lifecycle of an employee

WHY TIMELABS

Hassle free Implementation

- Quick implementation (1-2 weeks)
- Hand holding during initial Payroll cycle
- Experience across all industry segments

Reliable & Robust Product

- Software readiness with changing PF, ESI, PT, IT & other Laws
- Highly configurable modular architecture
- New feature deployment - Regular Product updates

Excellent Support

- Full Support & Hand-holding for Implementation
- Unlimited Online Training
- Phone, Email, Remote Access & Onsite support
- 94% customer satisfaction score

Satisfied Customers

- Trusted by 480+ customers for all HR & Payroll needs
- Budget Friendly & Detail oriented
- Growing in India as well as Middle East

TIMELABS

FLEXIBLE & SCALABLE SOLUTION

End to End HRMS + INTRANET Suite

TIMELabs

OUR VALUES

Things that we are passionate about & do not compromise with…

Responsibility for Quality

Our Products and Services offer best value for money and we stand committed to deliver quality in our work.

Customer Satisfaction

We are dedicated to work for satisfaction of our customers & to meet their expectations with our solutions & services

Be Honest

Communicate openly & honestly with our customers and co-workers – believing that this leads to healthy & long term relationships

Continuously Improve

We aim to make our products & services better & improve our offerings by continuous development & trainings

Work Together

We collaborate with our coworkers and clients – valuing each others ideas and believing that teamwork will produce great results

Be of Service

We offer more than what is expected of us – to our clients, coworkers and people who need help

TIMELabs

Nobody tells our story better then our Customers

MUFG
Bank of Tokyo-Mitsubishi UFJ

L'ORÉAL
INDIA

SHRIRAM
General Insurance
BE INSURED... REST ASSURED

BHILWARA GROUP LNJ

SMC CONSTRUCTIONS LTD

GRAVITA

Targus™
The Quality Solutions Company

B/S/H/
BSH HOUSEHOLD APPLIANCES
(A UNIT OF BOSCH)

MOHIT INDUSTRIES

British Paints
Celebrating 100 Years

CK BIRLA GROUP

HIL

DB SCHENKER

BESTECH

TIMELabs

Growing fast & Expanding Globally

Nobody tells our story better then our Customers

Maxposure
Content to ROI

Singh & Associates
ADVOCATES AND SOLICITORS

BMCHRC
Bhagwan Mahaveer
Cancer Hospital & Research Centre
(Managed By K. G. Kothari Memorial Trust)

A.T. EXPORTS
THE SHOE CRAFTSMEN

SES
SHIRPUR EDUCATION SOCIETY

RCPET
R.C.PATEL EDUCATIONAL TRUST

SHIMADZU
Excellence in Science

MANI JEWEL
EXPRESS WITH BETTER DIAMONDS

Towell Auto Centre LLC
YOUR TRUSTED PARTNER

BIGROUP
ESTABLISHED 1935

Industrial Bank of Korea

SHARP
Be Original.

PODAR

TIMELabs

Growing fast & Expanding Globally

Nobody tells our story better then our Customers

TIMELabs

Growing fast & Expanding Globally

RECRUITMENT

- *Job openings & postings*
- *Social media sharing of job openings*
- *Career site integration*
- *Hiring team for each job*
- *Bulk Resume Parsing*
- *Schedular, Automated Email & Alerts*
- *Candidate ratings, Tags, Reviews and comments*
- *Rating on each interview stage*
- *Provide better & faster CV screening*
- *Talent pool for future hiring*
- *Issue Offer letter online*
- *Digital Onboarding process of new hires*

TIMELabs

ONBOARDING

- *Good onboarding program improves candidate confidence with company*
- *New hires are 65% more likely to remain in the company for 3 years with structured onboarding process*
- *Effective onboarding helps new hires gain necessary knowledge quickly & adapt to company culture faster*
- *Eliminate stress & chaos while onboarding new hires & create a good experience*
- *Ensure compliance requirements are fulfilled*
- *Employee feels engaged & valued from day 1*
- *Improves internal communications*
- *Adds-on great value to company brand*
- *Makes the process paperless thereby driving operational efficiency*

TIMELABS

Build relationship & connect new hires to company culture

ATTENDANCE & LEAVE

- *Real-time employee attendance*
- *Collect attendance data from multiple sources viz., - Biometric, txt, csv, mobile app*
- *Rule based engine for attendance data processing*
- *Online leave request & approval with mail notifications*
- *Mobile app with geo-tagging and geo-fencing*
- *Directly pass data to payroll for quick computation*
- *Daily dashboard for attendance and leave*
- *Integrate or export data to external systems*

EMPLOYEE DOCUMENTS

- *Upload and manage all company documents & policies*
- *Create templates or various type of documents*
- *Assign documents to employee*
- *Pre-defined fields available for mail merge of data*
- *Manage documents submitted by employee*
- *Issue documents like offer letter, appointment letter, notice, memo, increment letter electronically*
- *All document for an employee will be available in employee self service portal.*
- *Integrated with self service portal for easy access*
- *Approve and accept the documents submitted online*

EMPLOYEE SELF-SERVICE

- *Improved insights*
- *Helps HR team with real time information*
- *Reduce day-to-day-queries to HR Team*
- *Satisfy employees with information transparency*
- *Helps in employee engagement*
- *Simplify the complex processes*
- *Reduces manual working & record keeping*
- *Reduces mail communication*
- *HR teams can focus on core matters & reduce time on petty issues*
- *Brings process efficiency, required for any business*

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Build trust & transparency with employees using Employee Portal - Online, Anytime, Anywhere

SELF-SERVICE MOBILE APP

- *Real-time attendance update*
- *Highly intuitive user-interface*
- *Individual profiles with role-based function*
- *Restriction of mock location apps*
- *Geo-fencing + geo-tagging for attendance*
- *View own timesheet & monthly performance online*
- *Submit requests & manage approvals directly from app*
- *Onboarding document submission*
- *Monthly payroll information with pay slips*
- *Employee directory*
- *Team leave calendar for managers*
- *Company announcements at your convenience*

Download on the App Store

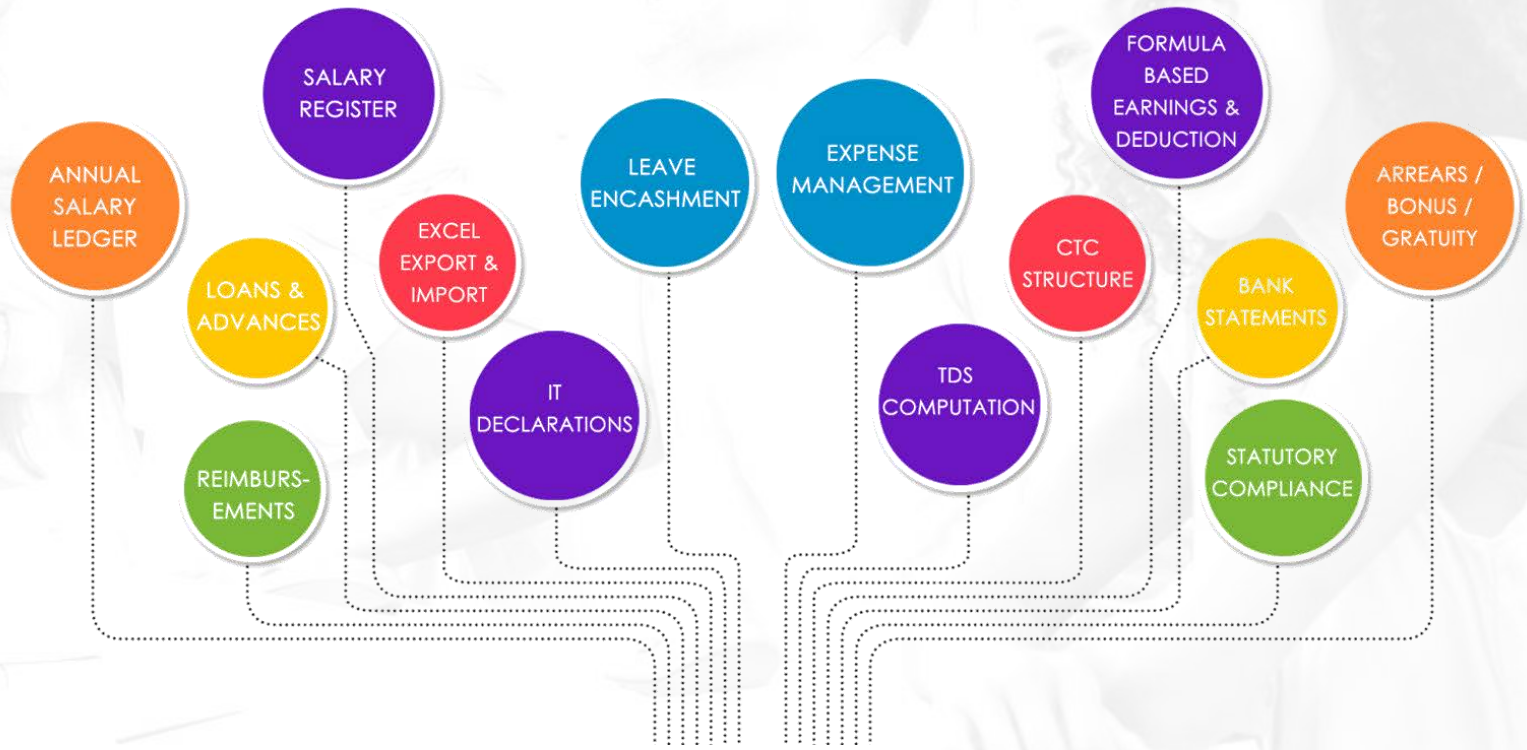
ANDROID APP ON Google play

TIMELabs

Simple Mobile App for Accurate & Real time team Info

PAYROLL

- *Single screen for monthly payroll process*
- *Complex processes automated & simplified*
- *Complex compliance knowledge not required*
- *Statutory deductions & compliances*
- *Bank transfer statement & reports*
- *Export / import files from excel*
- *Multiple concurrent users (role based access)*
- *Platform independent, no client installation*
- *Income tax computation summary*
- *Expense & Asset management*
- *TDS computation as per old and new regime*
- *Maker checker for salary approval*



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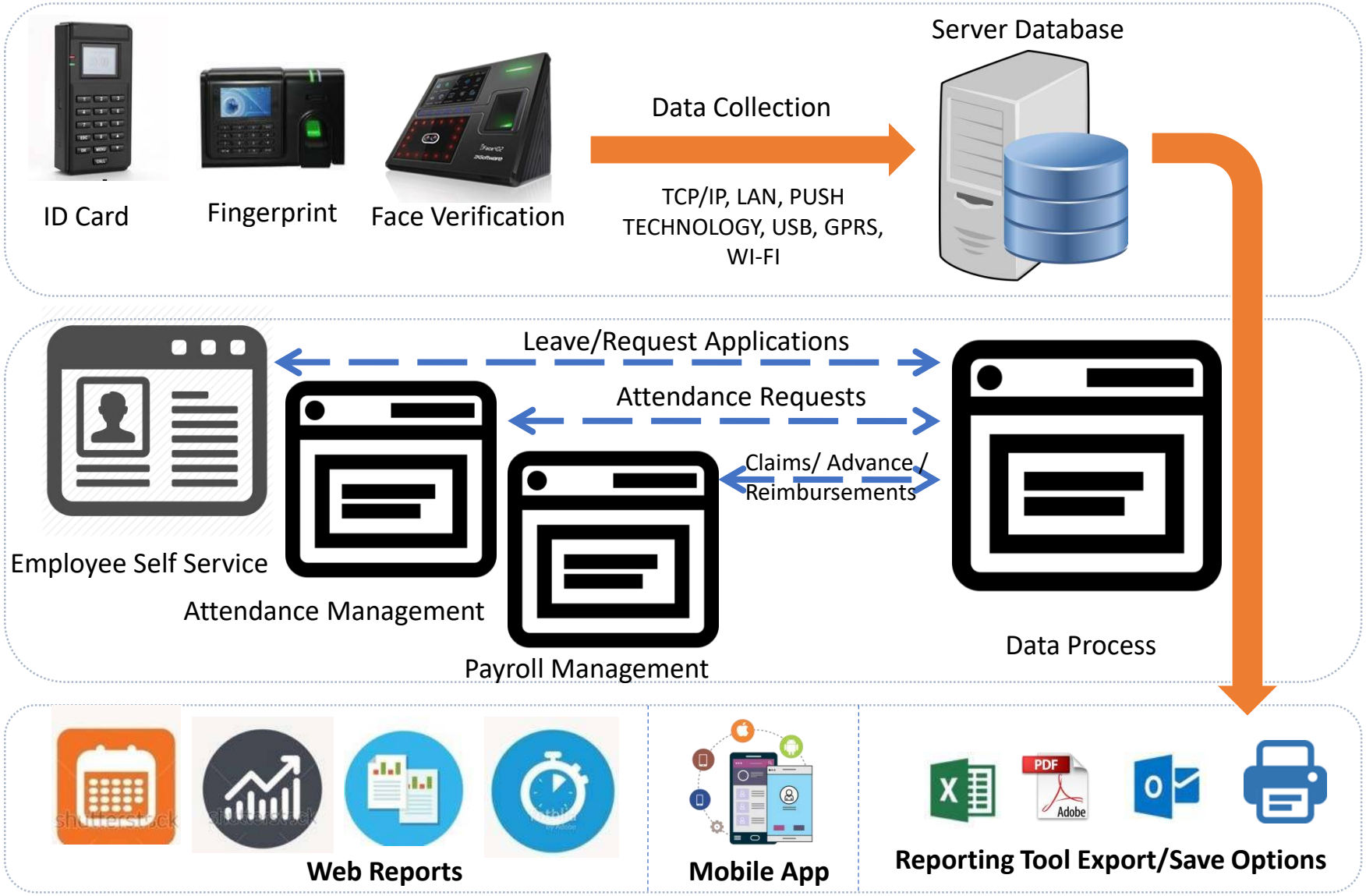
A well organized payroll takes lot of burden off HR

PERFORMANCE MANAGEMENT

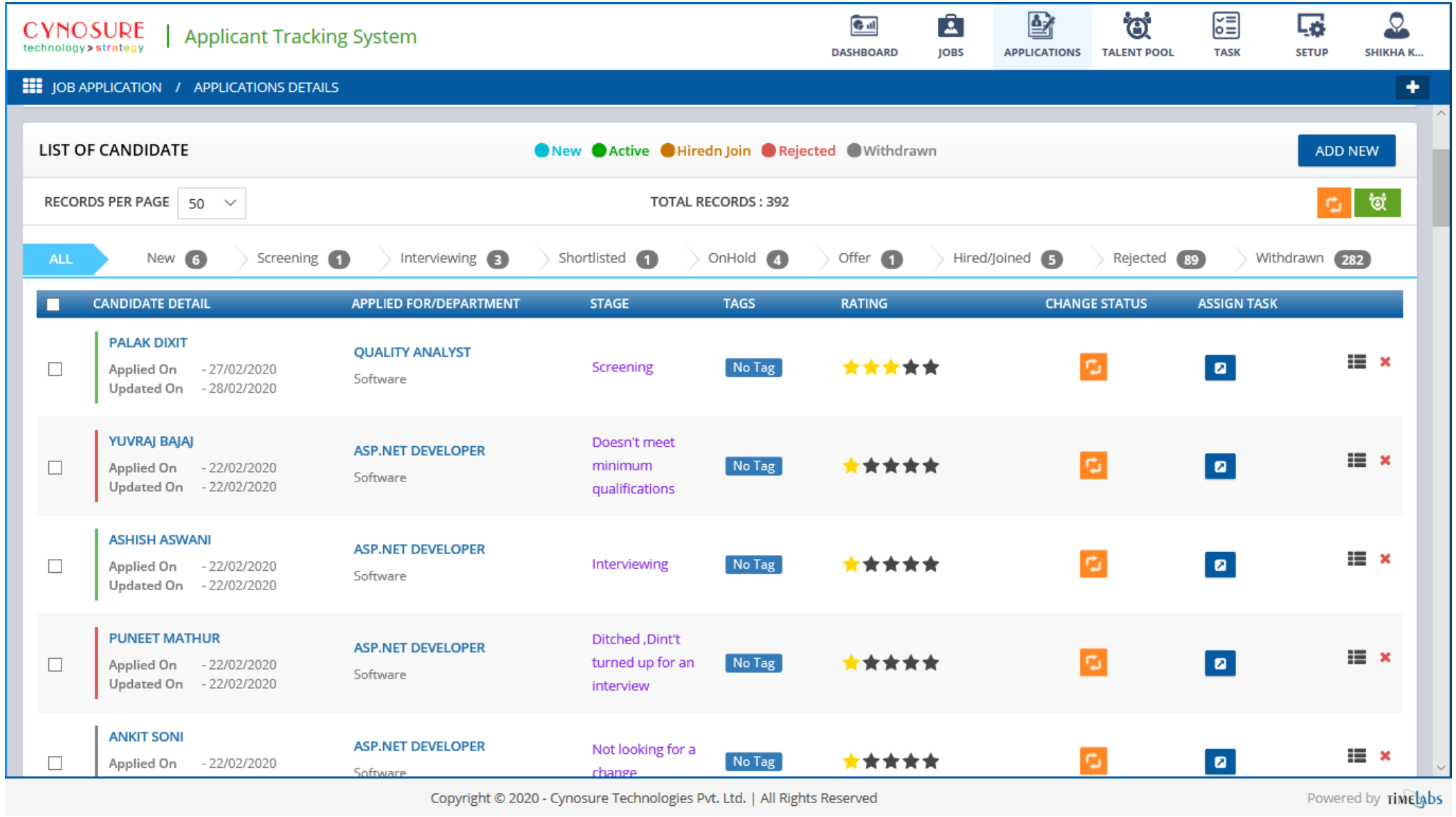
- *Self- defined competencies & employee goals*
- *Customizable templates & template groups on job roles*
- *Multiple rating scales & target based ratings*
- *Define weightage on groups, categories or individual items*
- *Multiple evaluation period, reviewers & review period*
- *Ability to specify areas of improvements by each reviewer*
- *Assessment based on ratings %age and points*
- *Integrated with employee self-service portal*
- *Reports on top/best performers*

PROCESS FLOW



TIMELABS

APPLICATION OVERVIEW



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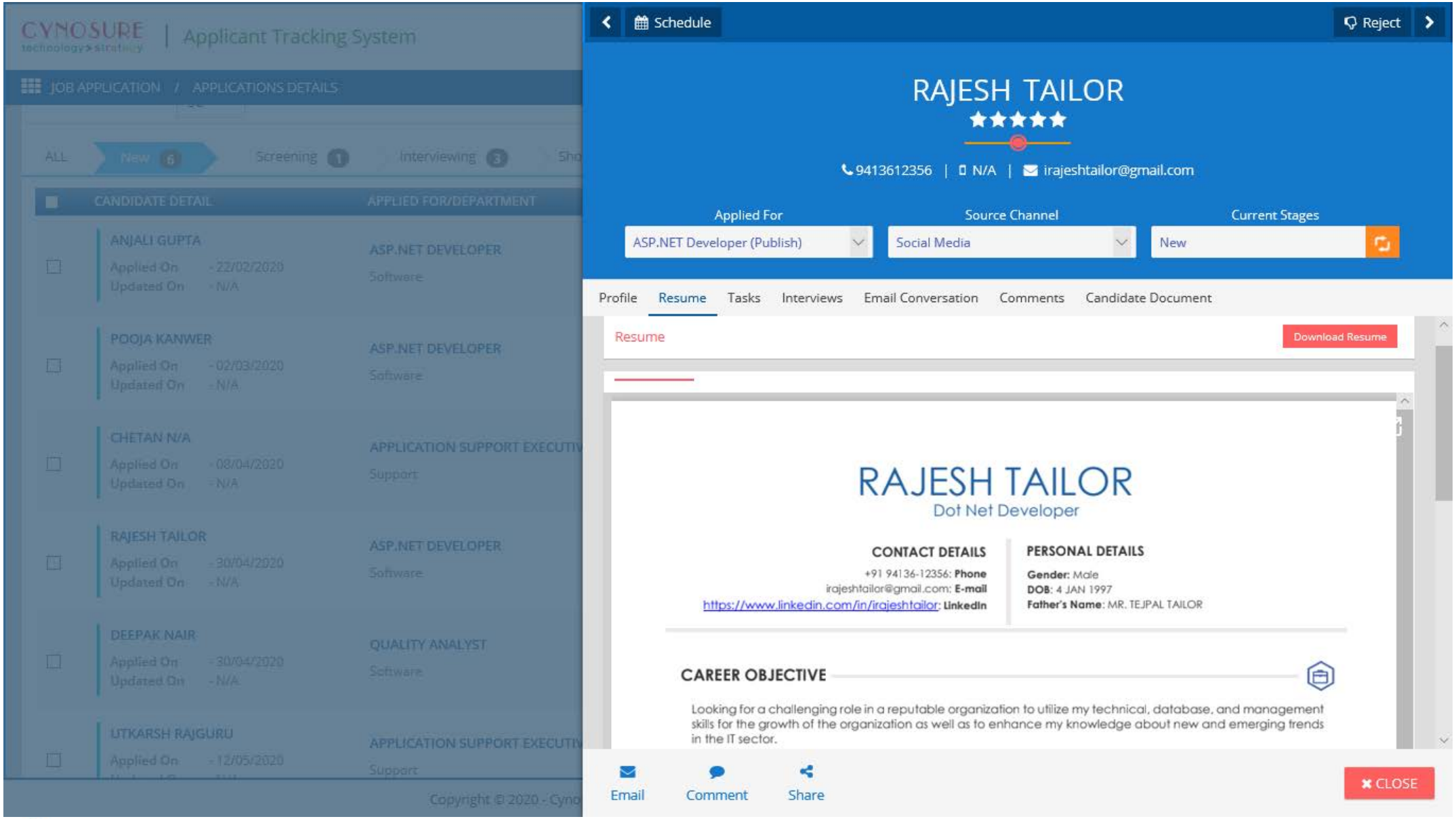
Applicant Tracking – Candidate List

APPLICATION OVERVIEW



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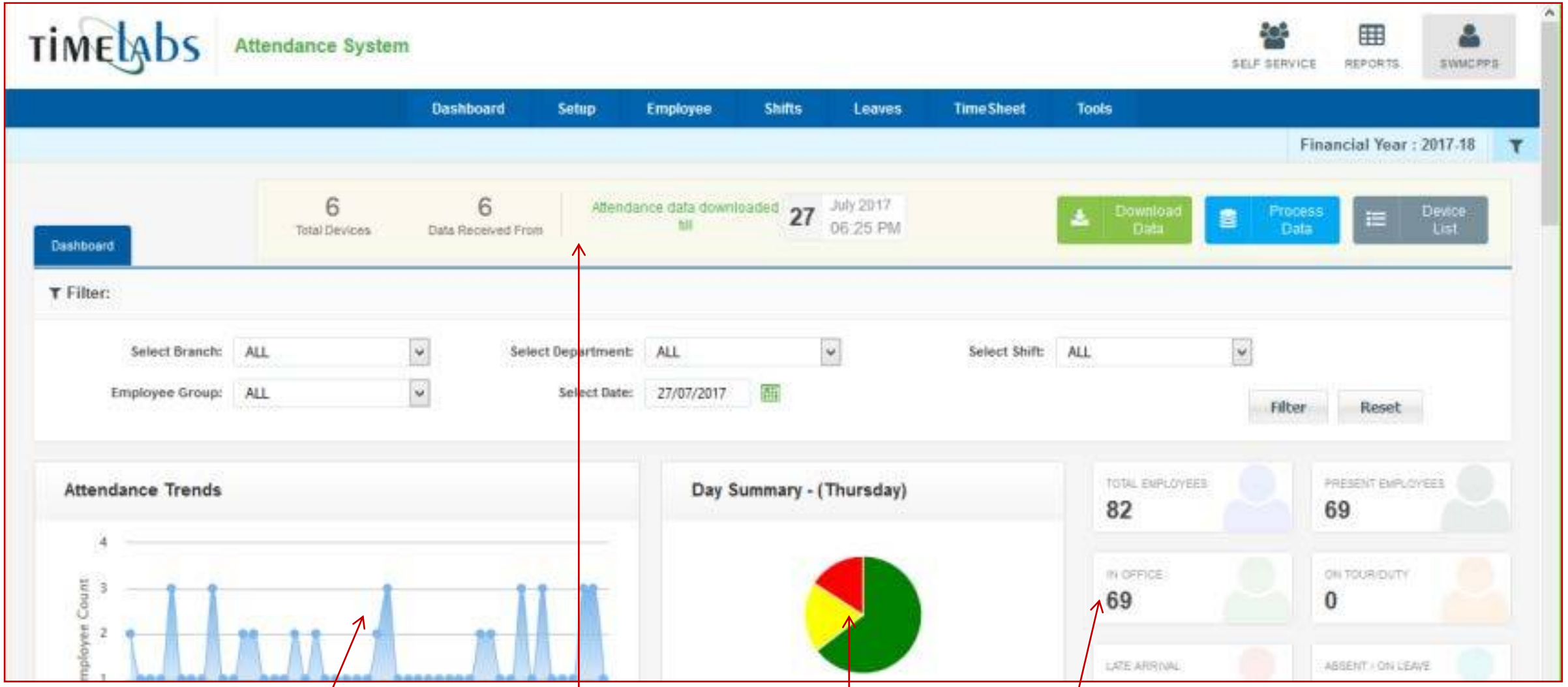
Applicant Tracking – Candidate View

APPLICATION OVERVIEW



Attendance Trends

Biometric Device Status

Day Summary (Graphical)

Day Summary (Quantitative)

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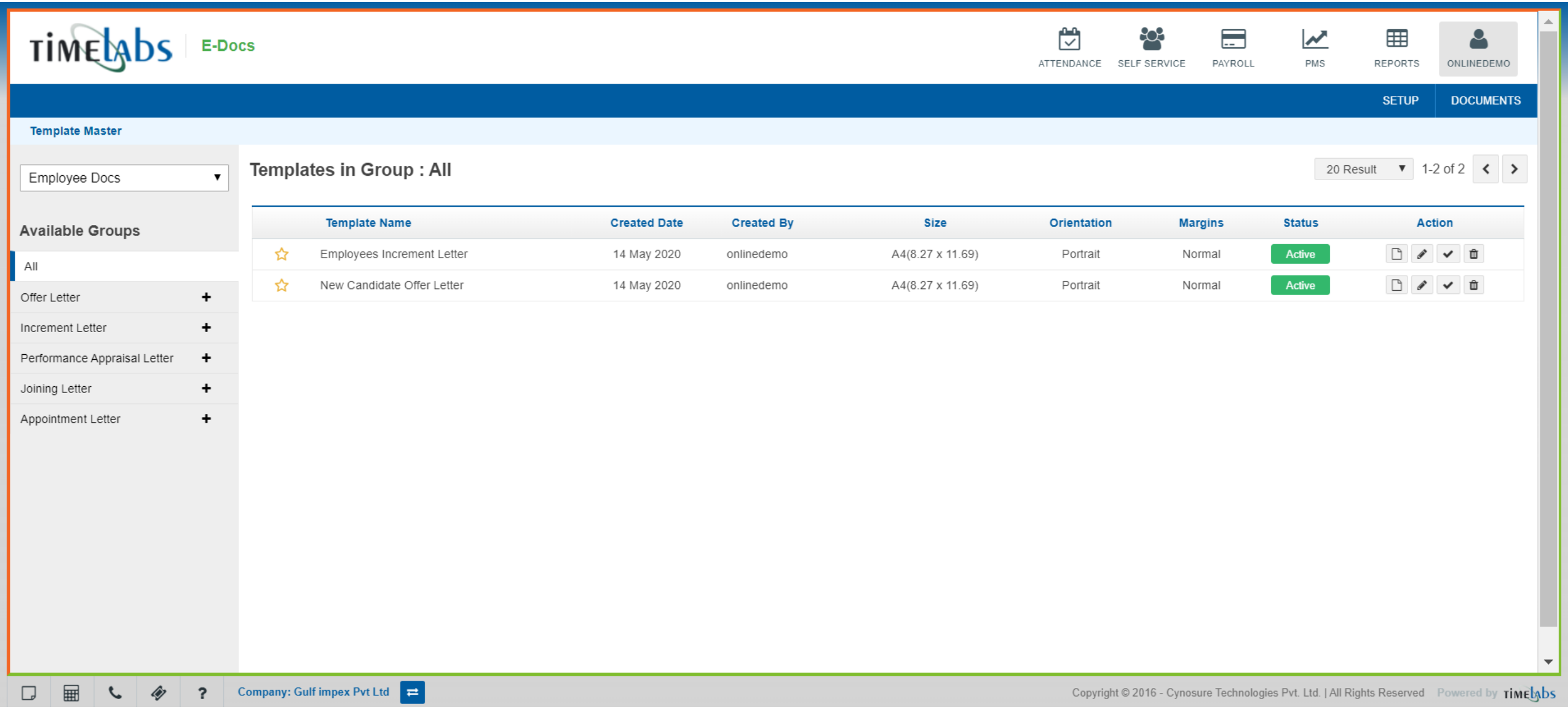
Admin Dashboard

APPLICATION OVERVIEW



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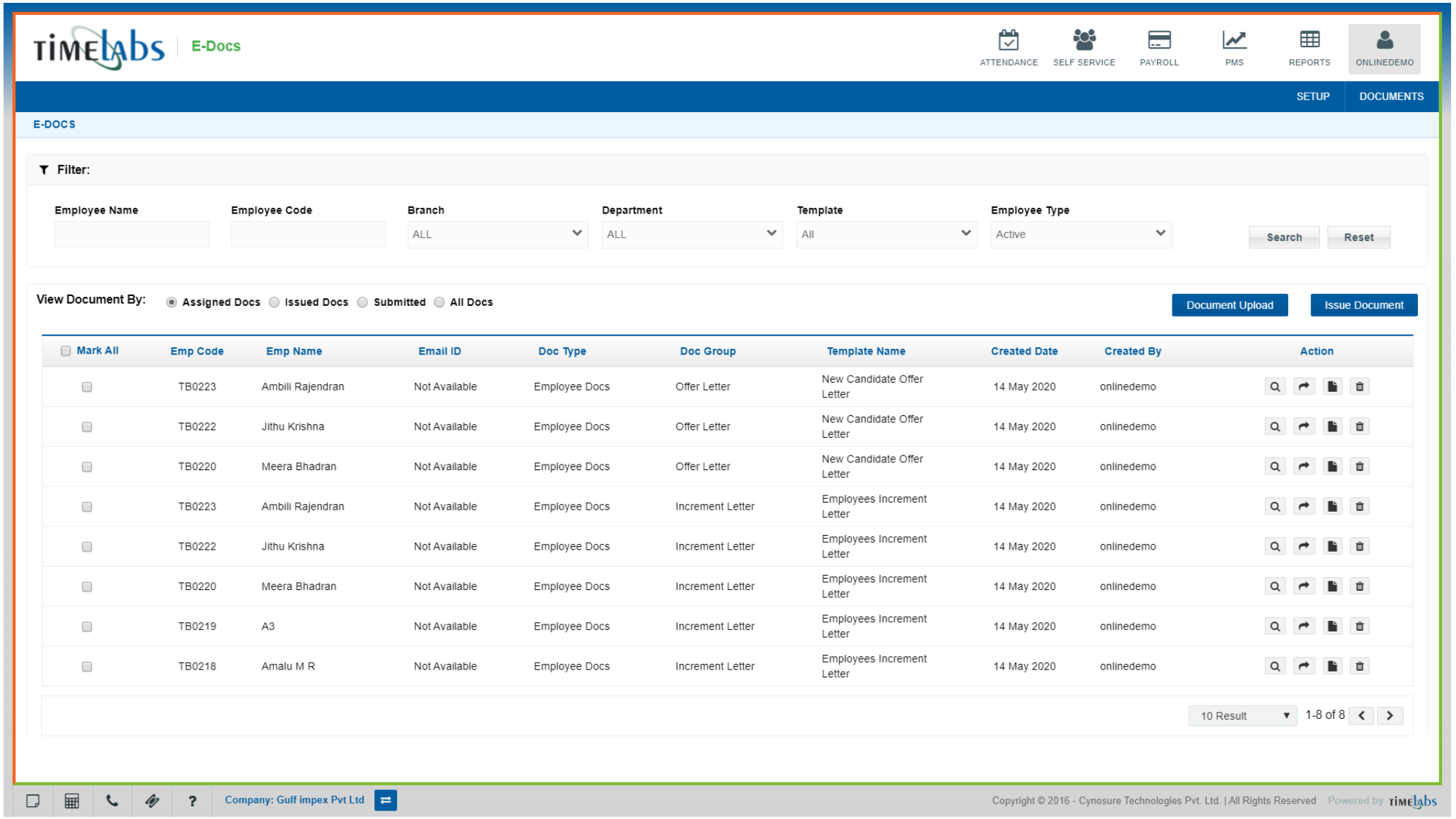

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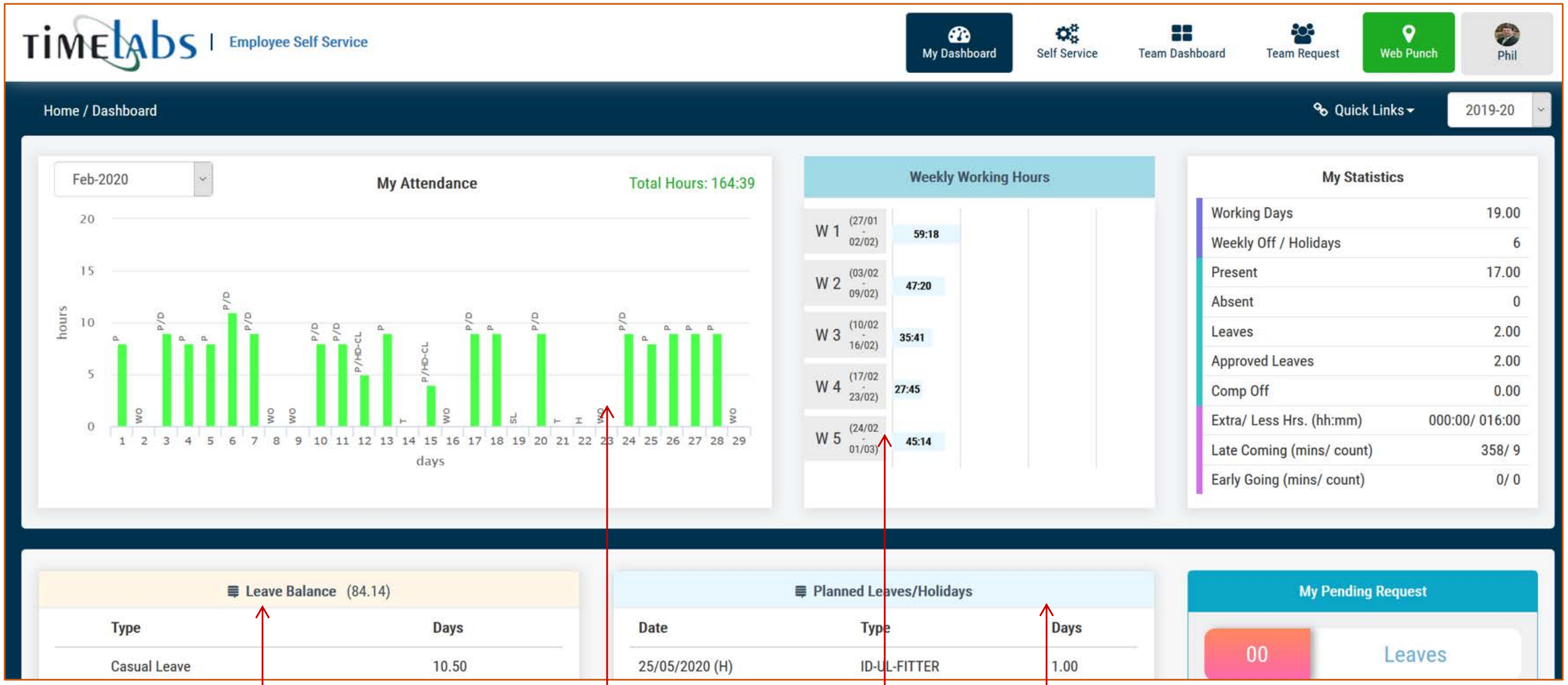
Employee Documents

APPLICATION OVERVIEW



Leave Balance Summary

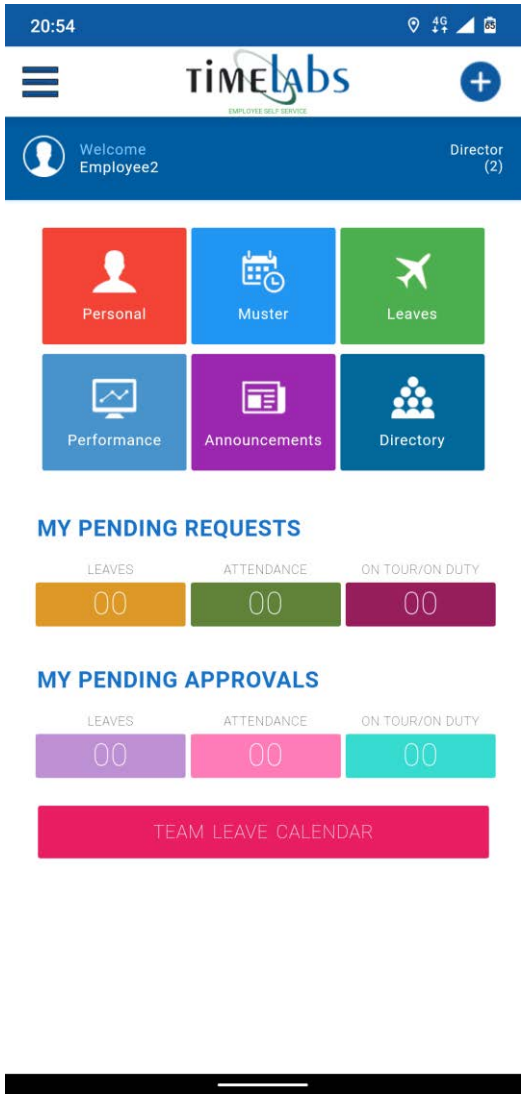
Monthly Attendance Trend

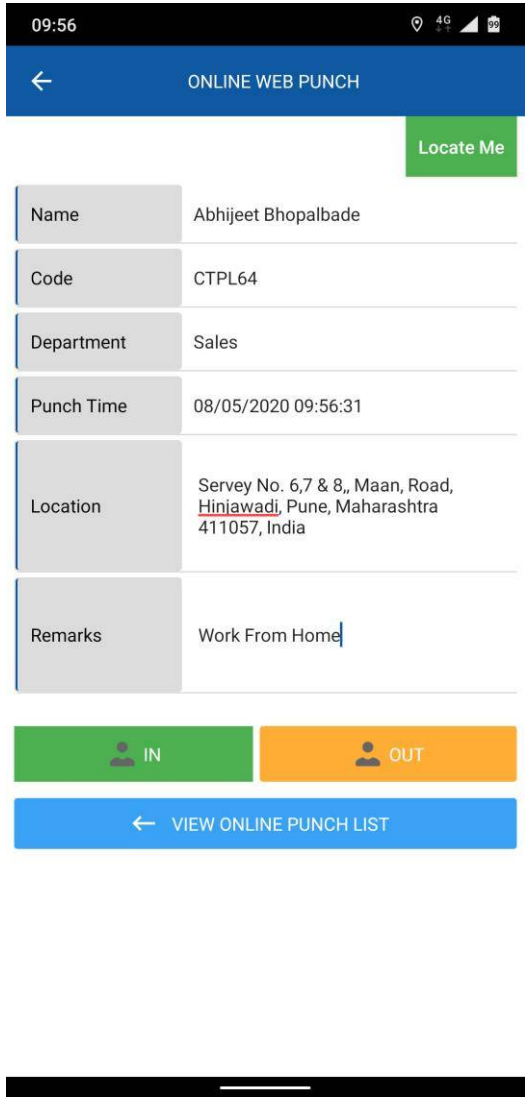
Holidays Summary

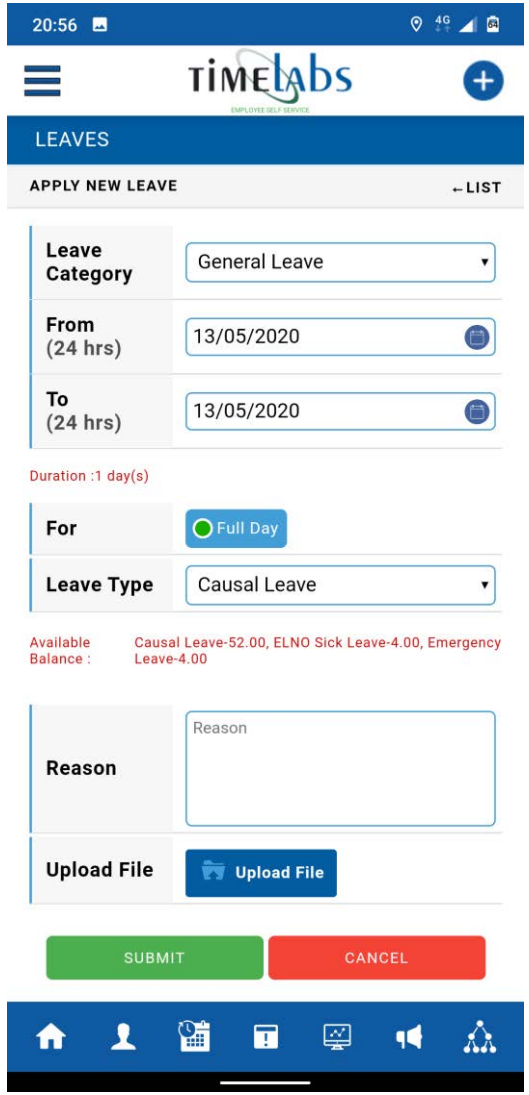
Weekly Working Hours

ESS Dashboard

APPLICATION OVERVIEW







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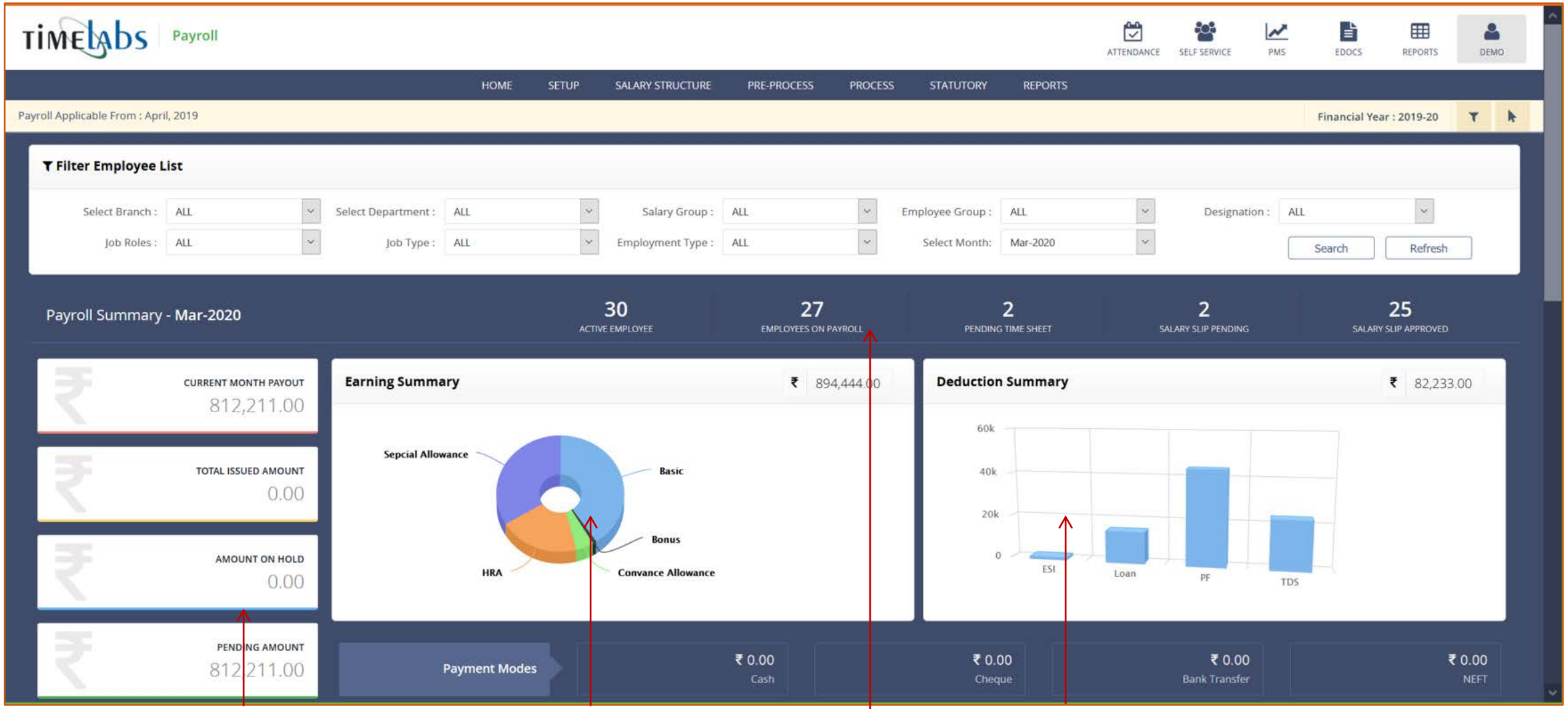
Mobile App – Dashboard, Attendance with Geo tagging & Apply Leave

APPLICATION OVERVIEW



Pay-out Amounts

Monthly Earning Summary

Weekly Working Hours

Monthly Deduction Summary

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Payroll Dashboard

CLIENT TESTIMONIALS

Timelabs product has met our requirements with multiple manufacturing facilities & administration offices Time & Attendance data getting stored and processed on a single platform. They are open to product enhancement where ever there is a need. Flexible in doing customization to client specific requirements. Integration with other applications is quite smooth. Must appreciate their support team for their prompt support in resolving issues. Last but not least the expertise they carry is differentiating Cynosure team from others. Must give an effort to improve the all India network with regard to onsite support for the Biometric machines.

Atchuta Kumar Doda
Manager - Corporate HR
Hyderabad, India

CK BIRLA GROUP
HIL

We have been working with Timelabs from last 2.5 years and the overall performance is too good. The Timelabs system is user friendly and you get all the reports as required. The person, Devesh what should I tell about him he has all the answers related to your queries and also if he is unable he will provide you the alternative for the same. Am amazing person to work with and also his team has provided us good support all through these years.

Rashmi A Deodhar
Team Lead - Administration
Mumbai, India

WOI

CLIENT TESTIMONIALS

We are using Timelabs since last 3 years and we are getting a world class support. Mainly it's very much user friendly application. Many thanks and Wishes to Devesh and Timelabs Team.

Balasubramanian N
IT Manager
Muscat, Oman

Towell Auto Centre LLC
YOUR TRUSTED PARTNER

Dear Cynosure Team, We would like to extend our gratitude for the support you have given to us and for taking our request seriously and initiated the same as per our requirement on immediate basis. Looking forward to have a long term association with you.

Sugandhi Ajikumar
General Manager – HR
New Delhi, India

BI GROUP
ESTABLISHED 1935

I have been using it for the past couple of months and found it to be really impressive. The tool has catered to all the nitty gritty of employer and employees. Maintaining attendance, salary, leaves of employees have become so easy. They deserve 5 star rating.

Digvijay Singh
Operations Manager
Jaipur, India

eSageIT
IT SIMPLIFIED

CLIENT TESTIMONIALS

Its been more than 7 years working on this product and believe me, it is of exceptional quality which comes with excellent service. Routine working structured, customization as per your feasibility what makes them different. 5 star for the product. Keep it up and take it to the next level.

Harpreet Singh Walia
Owner
Amritsar, India

ComplianceZone

Best application for attendance. remote location machine sync in few mints. various reports. easy to use.

Gajendra Sharma
Manager – IT
Jaipur, India

sk FINANCE
Saath Aapke... Hamesha

I would thank your team for the great services you have providing us from the very beginning of the association. The attendance and payroll both the software are really compatible to our company needs. Special thanks to Tripurari, he has been a constant support for us and provides us great customer service throughout. We had a great experience with the cynosure team.

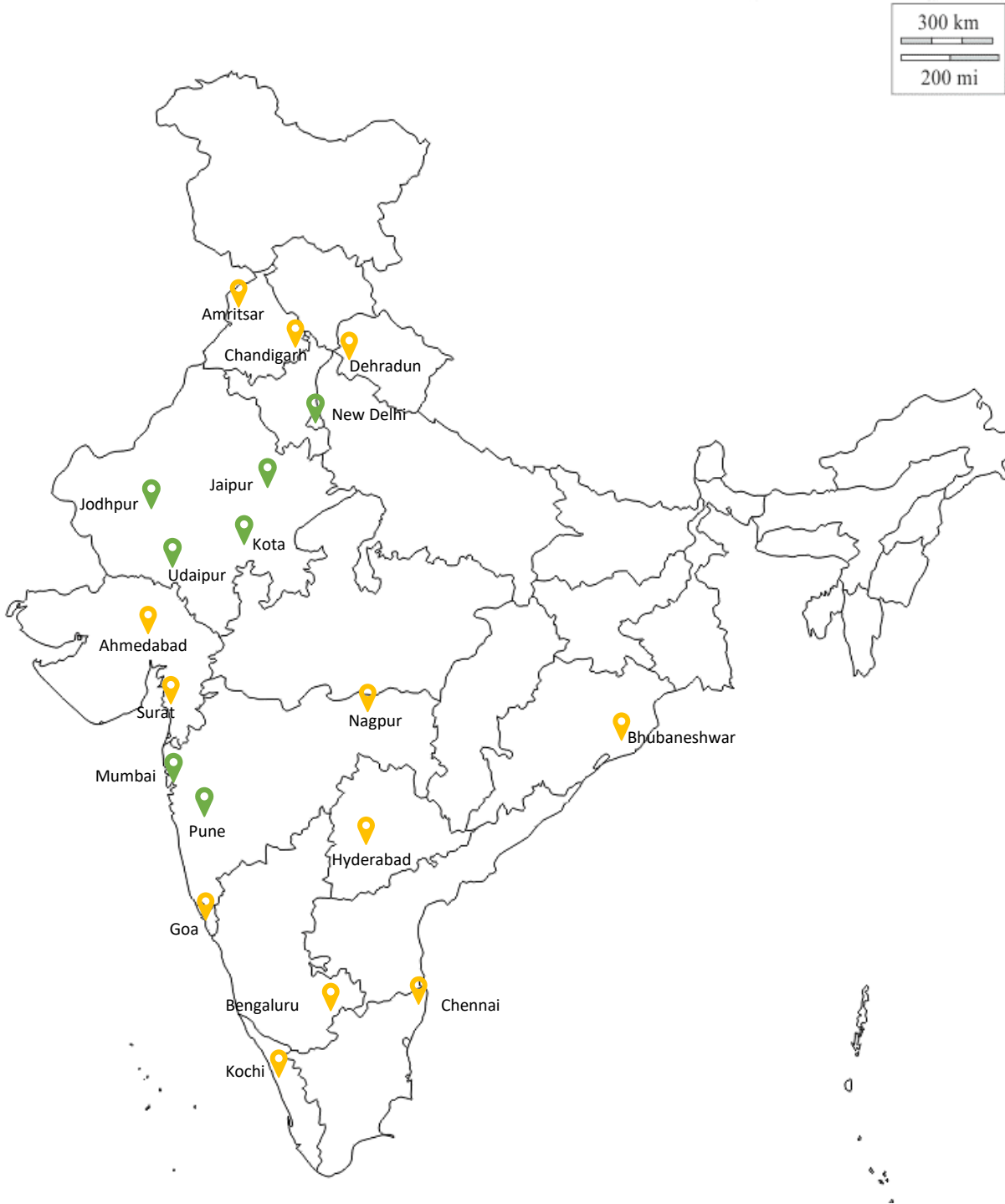
Yoshita Agarwal
Manager – Corporate HR
New Delhi, India

WHERE ARE WE

Direct presence of Timelabs Team – 7 Cities

Locations served in association with Partners in 12 Cities

We are expanding fast with our presence of direct sales & support team as well as creating a strong partner network to support our customers across the nation



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Expanding Locations

Thank You

Try Now!

www.timelabs.in

Questions? Demo?

sales@timelabs.in

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+91-93582-51007 | +91-98200-64198