Society Notebook

Housing Property Management Software

LIFE TIME FREE

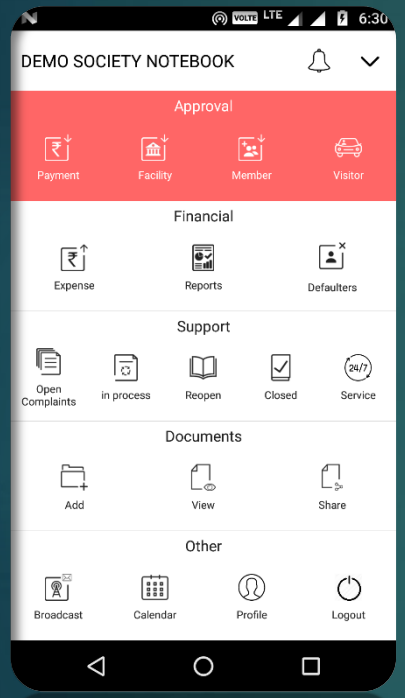
MAKE YOUR SOCIETY DIGITAL

MANAGE YOUR PROPERTY

- ✓ Collect Maintenance Online
- ✓ Screen Potential Tenants
- ✓ Alerts and Reminders
- ✓ Data Confidentiality
- ✓ Lease Document Management
- ✓ Manage Service Request

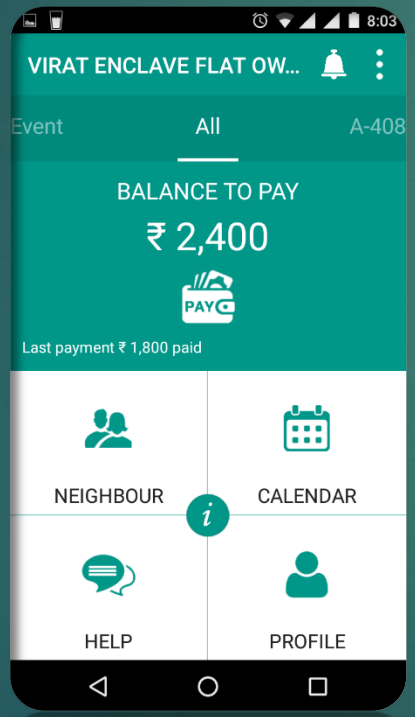
SnB IS USEFUL FOR

Flat Schemes Builders



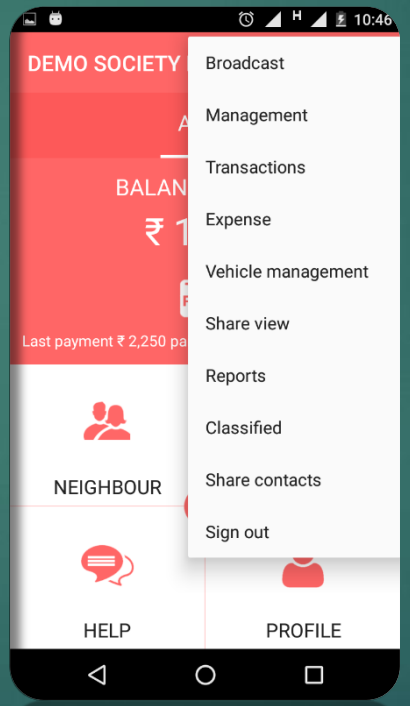
Builder view to manage flat schemes property before handover many more….

Property Residents



Pay Maintenance online, book facility and meeting, print invoice/receipt, and many more….

Property Management



Screen potential tenant & owner, Alert defaulters, broadcast message to individual & group, Track income/expense, and many more…

Property Office

Keep resident records accurate, Keep financial records accurate, Manage residents complaint and request, and many more…

APP FOR BUILDERS

Key Features

BUILDERS

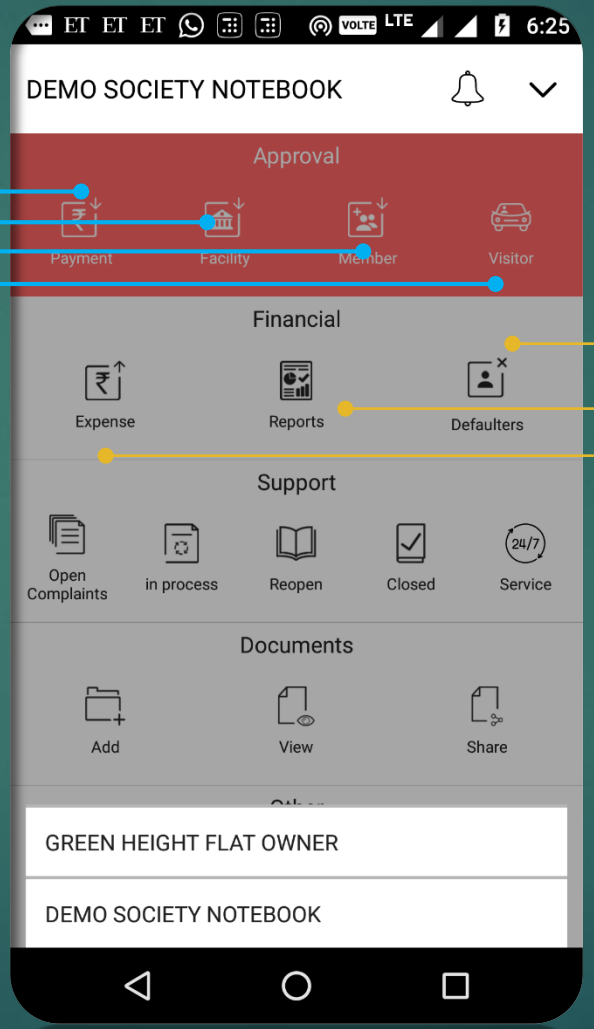
APPROVAL Management

Approve **PAYMENT** of residents

Approve **FACILITY** Booking of residents

Approve **VISITOR** request

Approve **MEMBER** approval request



INCOME/EXPENSE Management

View and Notify **Defaulters**

REPORTING

Manage **EXPENSE**

Manage **MULTIPLE** Properties

BUILDERS

SUPPORT & SERVICE Management

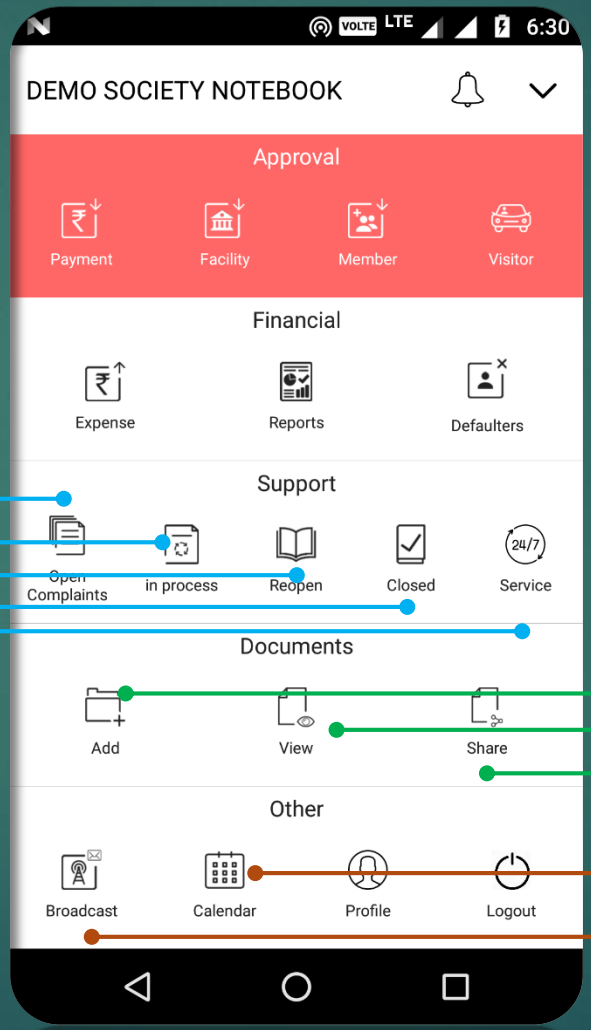
View **OPEN** Complaints & take action

View **IN-PROCESS** Complaints & take action

View **REOPEN** Complaints & take action

View all the **RESOLVED** Complaints

Track Maintenance **SERVICE** Request



DOCUMENTS & CALENDER Management

Add **DOCUMENTS**

View **DOCUMENTS**

Share **DOCUMENTS**

View & Schedule **MEETING, EVENTS**

BROADCAST message to residents

APPS FOR

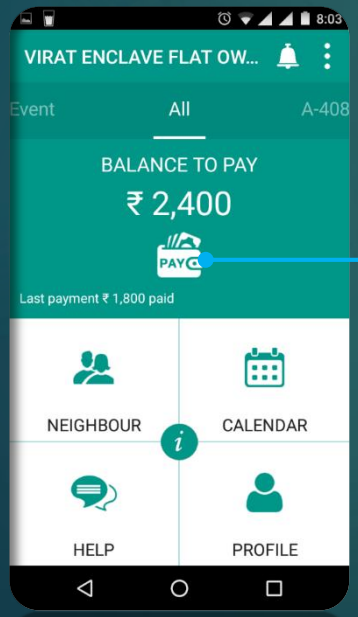
FLAT RESIDENTS

Key Features

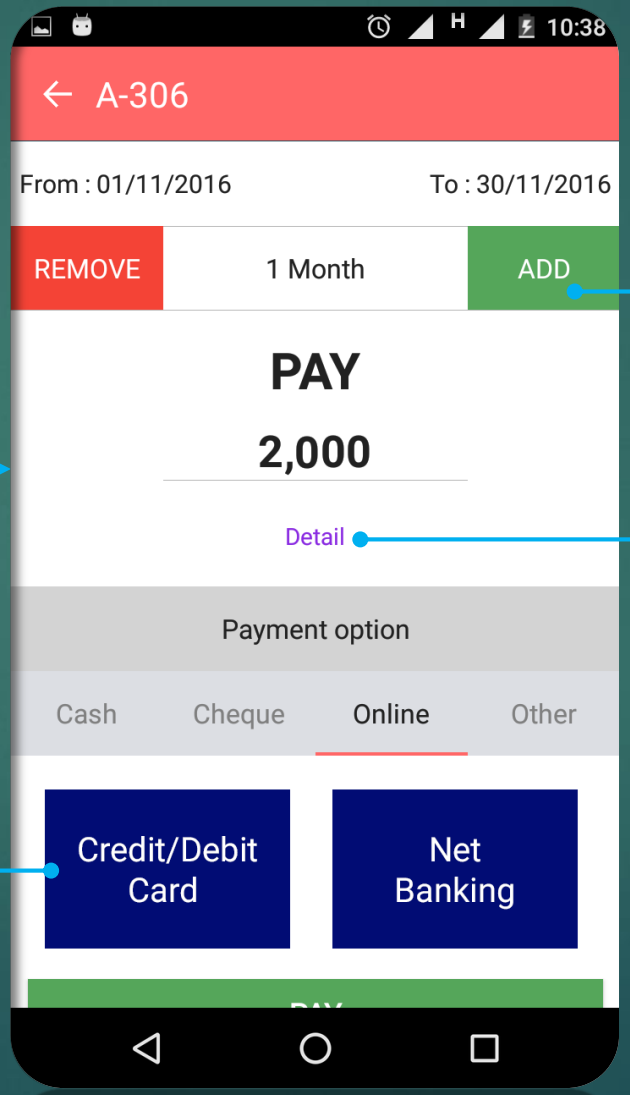
FLAT RESIDENTS

Pay For
MAINTENANCE & EVENTS
Anywhere Anytime

Get **ALERTS** for balance maintenance

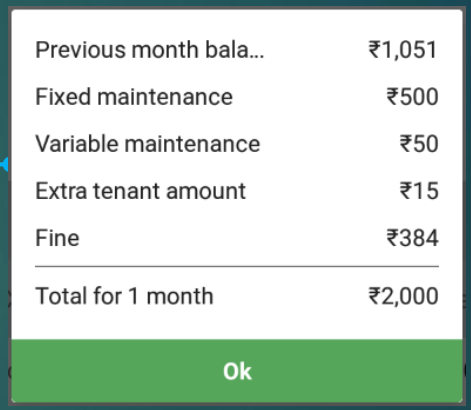


Select and Pay
ONLINE
CHEQUE
CASH
Or any other arrangement



Add **Advance Month** to Pay

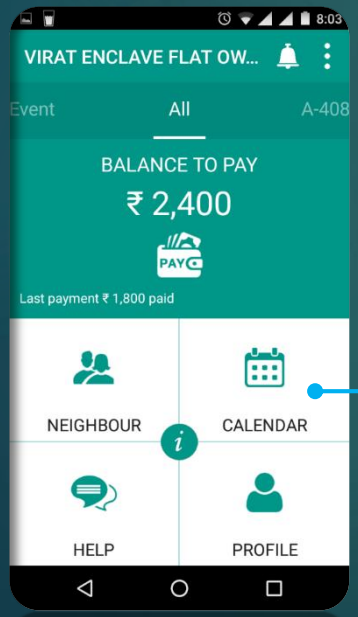
Payment **BREAKDOWN**

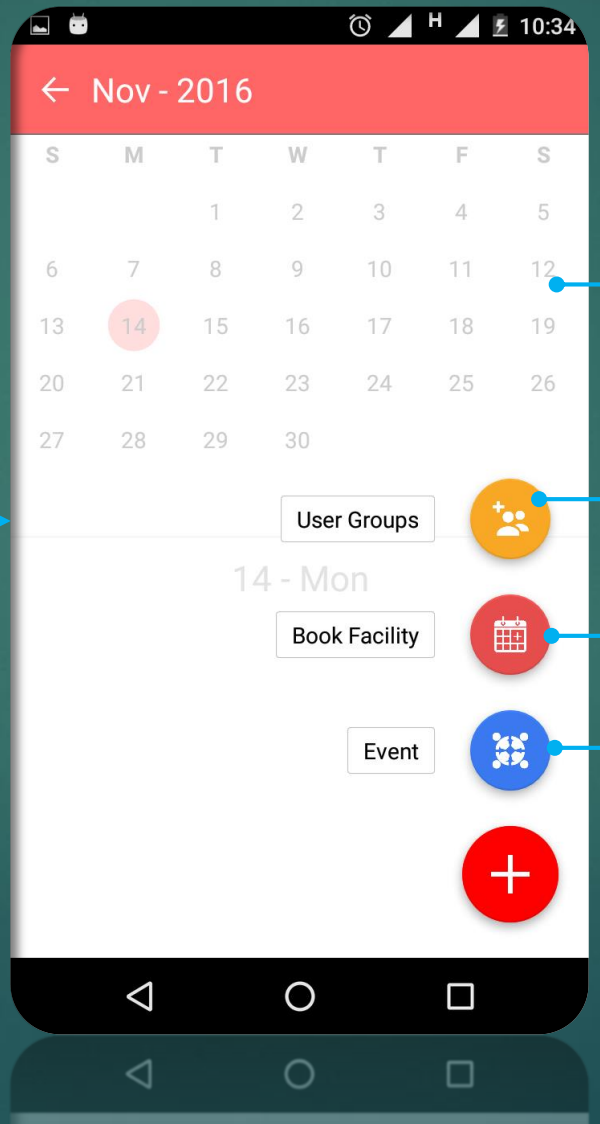


FLAT RESIDENTS

Book AMENITIES, MEETING schedules and private EVENT

Get **ALERTS** for upcoming meeting and events





View **CALENDAR**
Meeting, Events and Facility

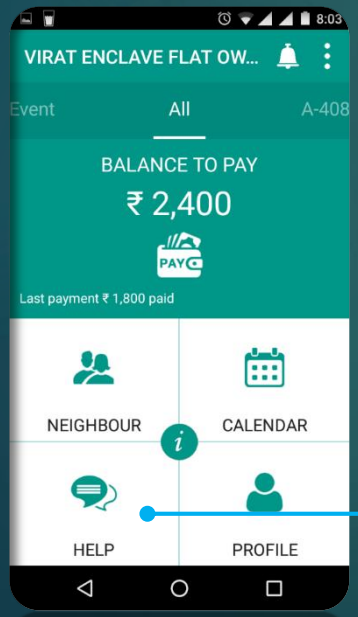
Create **GROUPS**

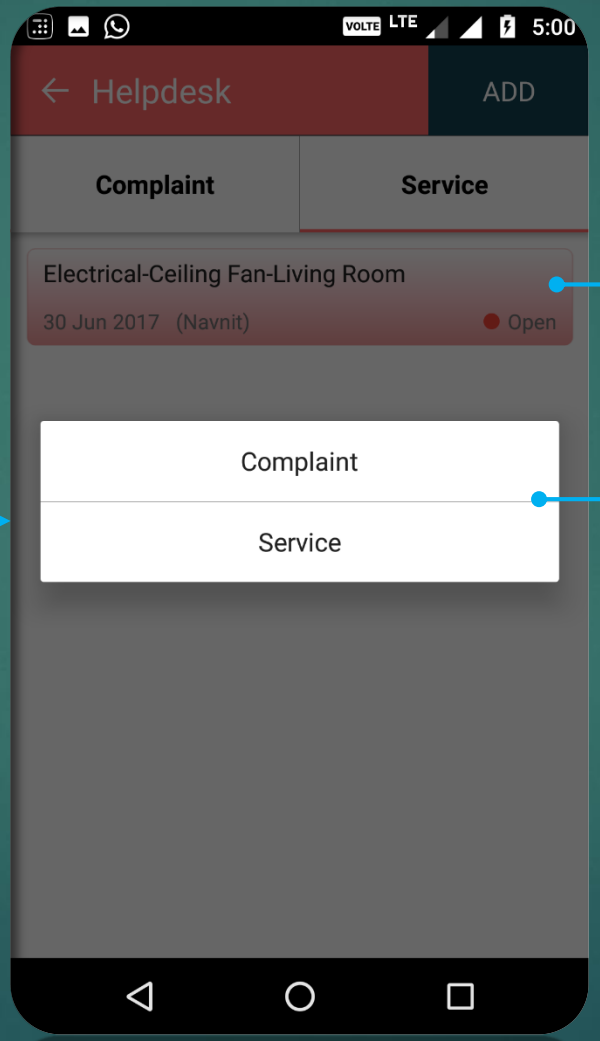
Book **FACILITY** for your events

Create **EVENTS** , send **INVITES** and get list who **JOINING**

FLAT RESIDENTS

Raise Maintenance Service Request & Complaint



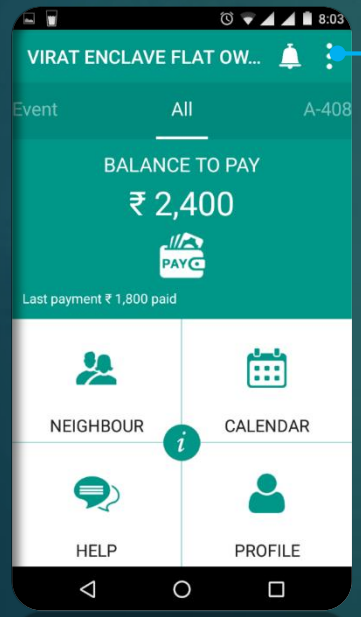


Track **RAISED** request

Add new **COMPLAINTS** & home maintenance **SERVICE REQUEST**

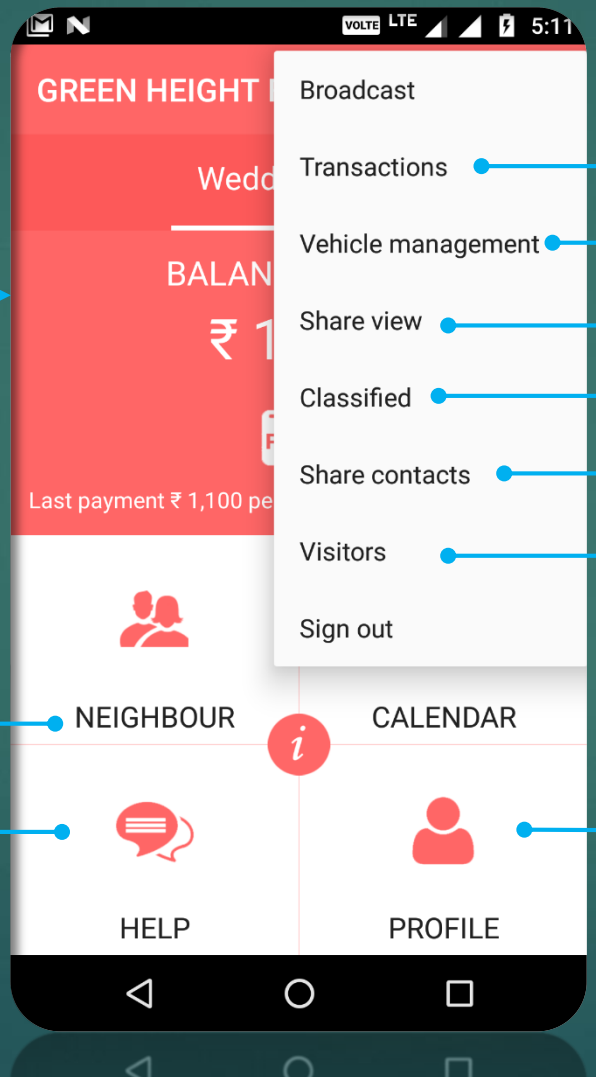
FLAT RESIDENTS

MORE FEATURES



Know who stay next to your door

Raise **COMPLAINT** & suggestion



Get invoice, receipt – **GO PAPERLESS**

VEHICLE Details

SHARE VIEW to family

BUY/SELL goods

Share important **CONTACTS**

VISITOR Management

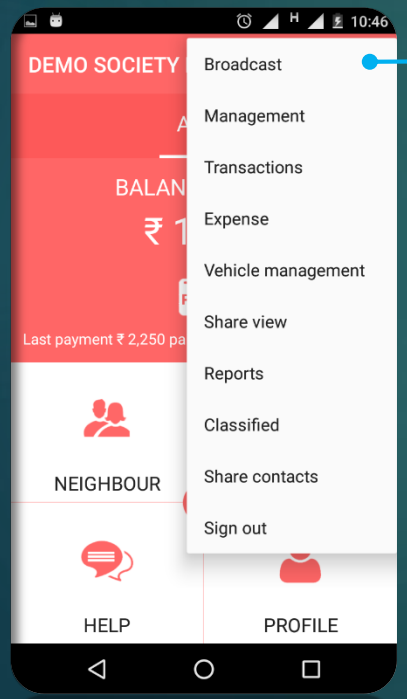
Setup resident **IDENTITY**, family members & servant

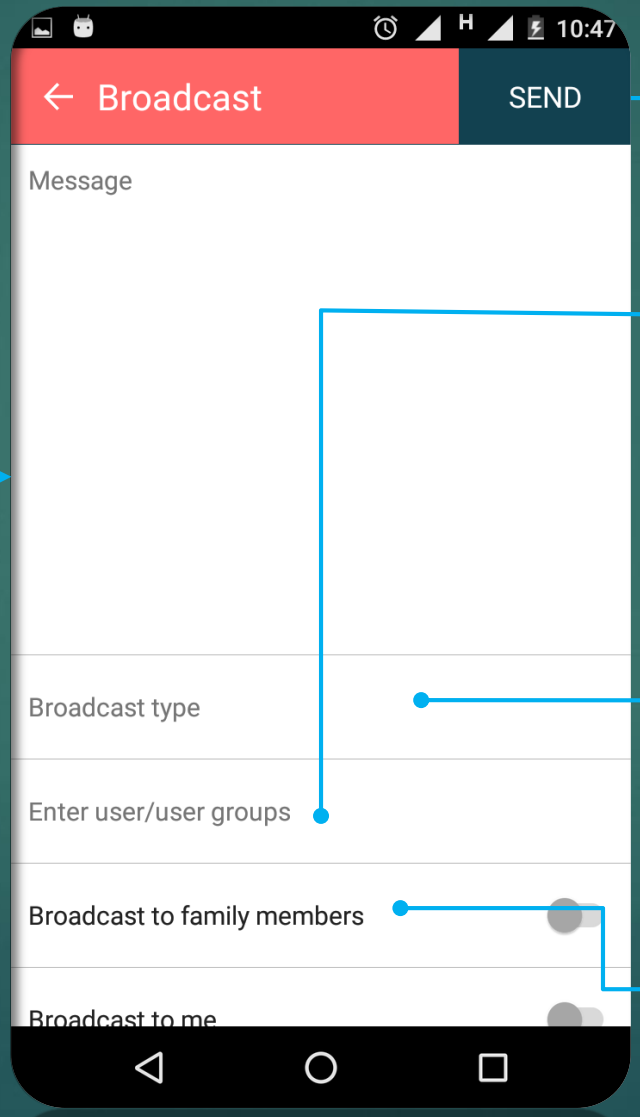
APPS FOR SOCIETY MANAGEMENT

Key Features

SOCIETY MANAGEMENT

BROADCAST
Message

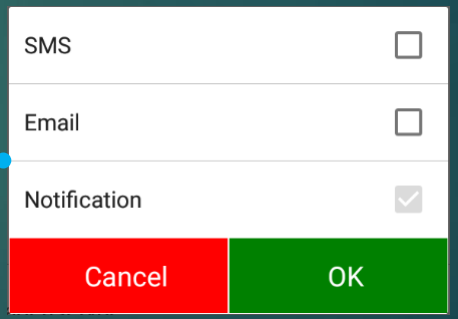




Send – **SMS, EMAIL, DEVICE NOTIFICATION** in just **ONE CLICK**

Add
ALL/GROUPS/INDIVIDUAL
in broadcast

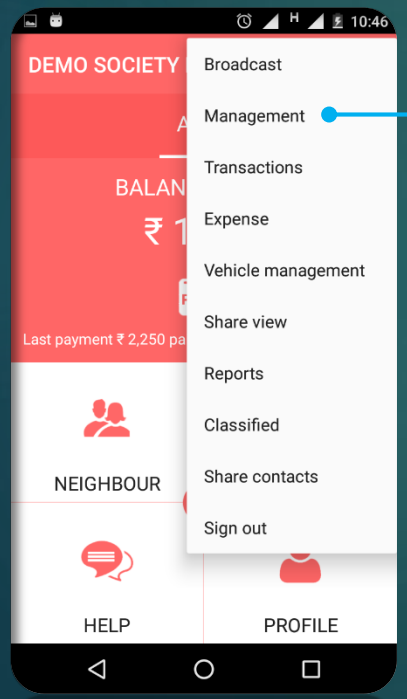
BROADCAST TYPES

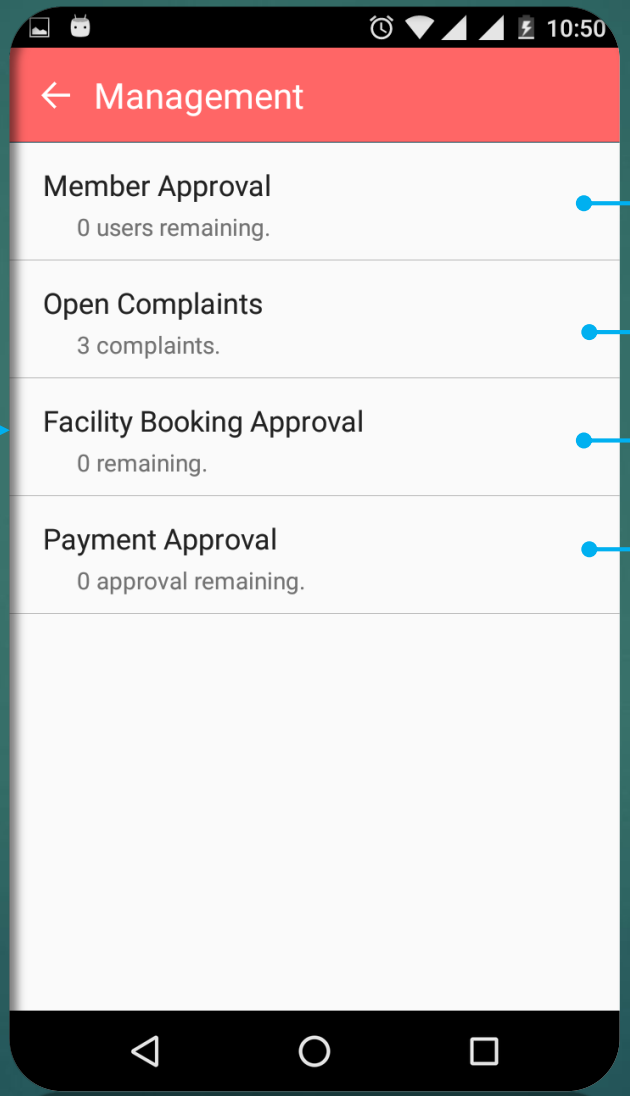


Include **FAMILY MEMBERS** too in broadcast

SOCIETY MANAGEMENT

Resident LOGIN, Payment & Facility APPROVAL management





Approve/Reject society app **ACCESS** request

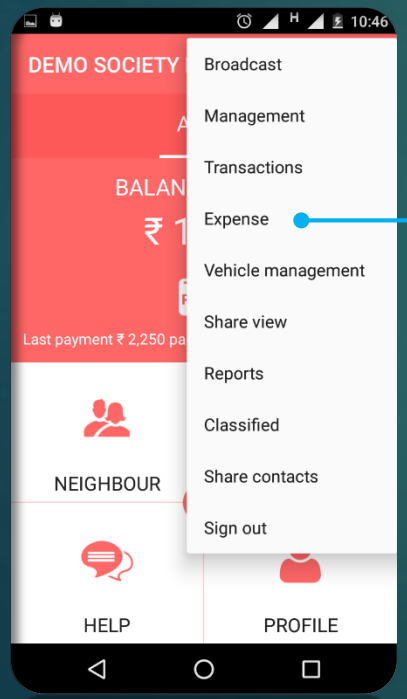
Address **COMPLAINTS** and take **ACTION**

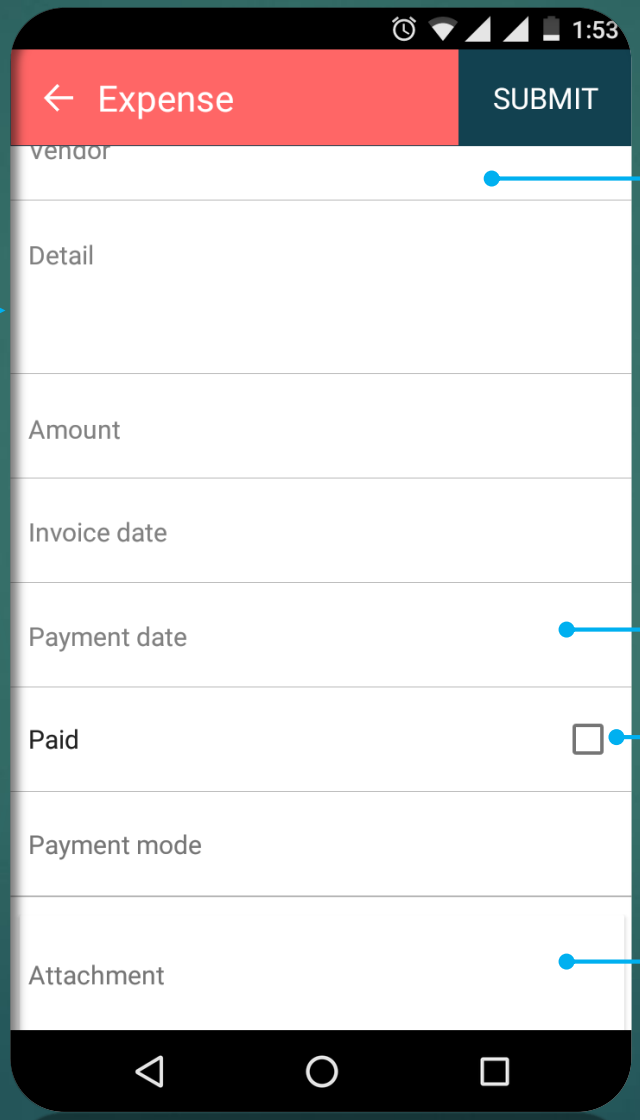
Approve/Reject **FACILITY** booking request

Approve/Reject **PAYMENT** received

SOCIETY MANAGEMENT

Track **EXPENSES** with proof



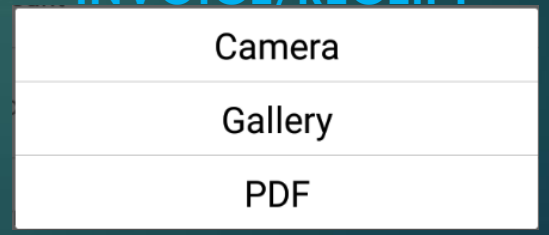


Select or add **VENDOR** and expense category

Send REMINDER for unpaid expense

Mark expense amount **PAID/UNPAID**

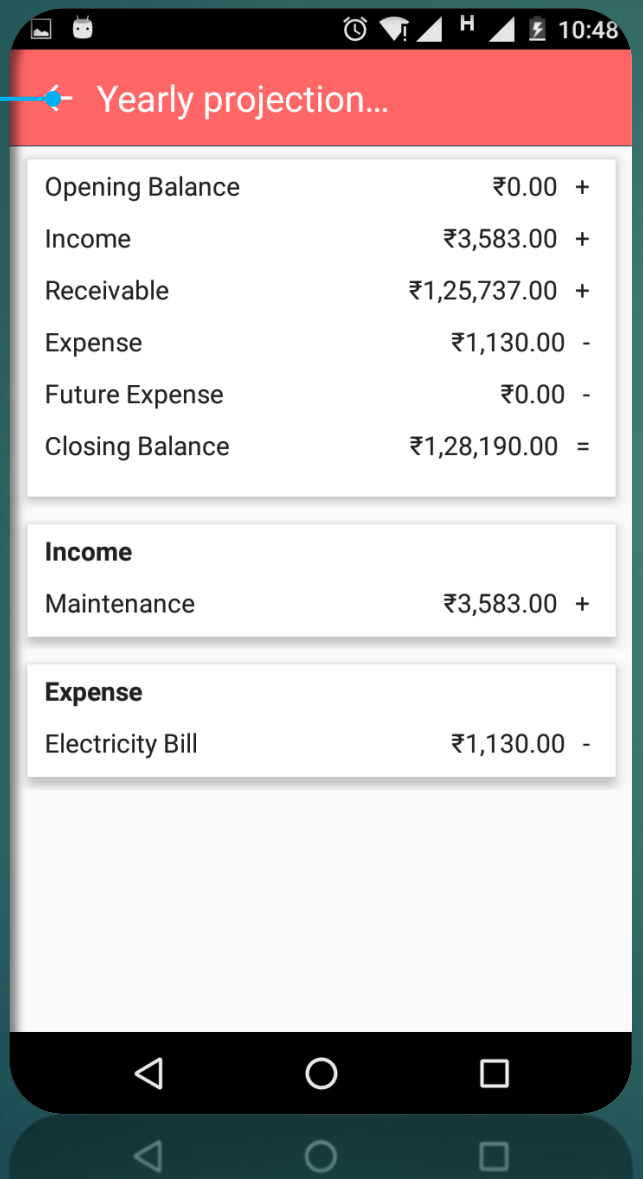
Attach INVOICE/RECEIPT

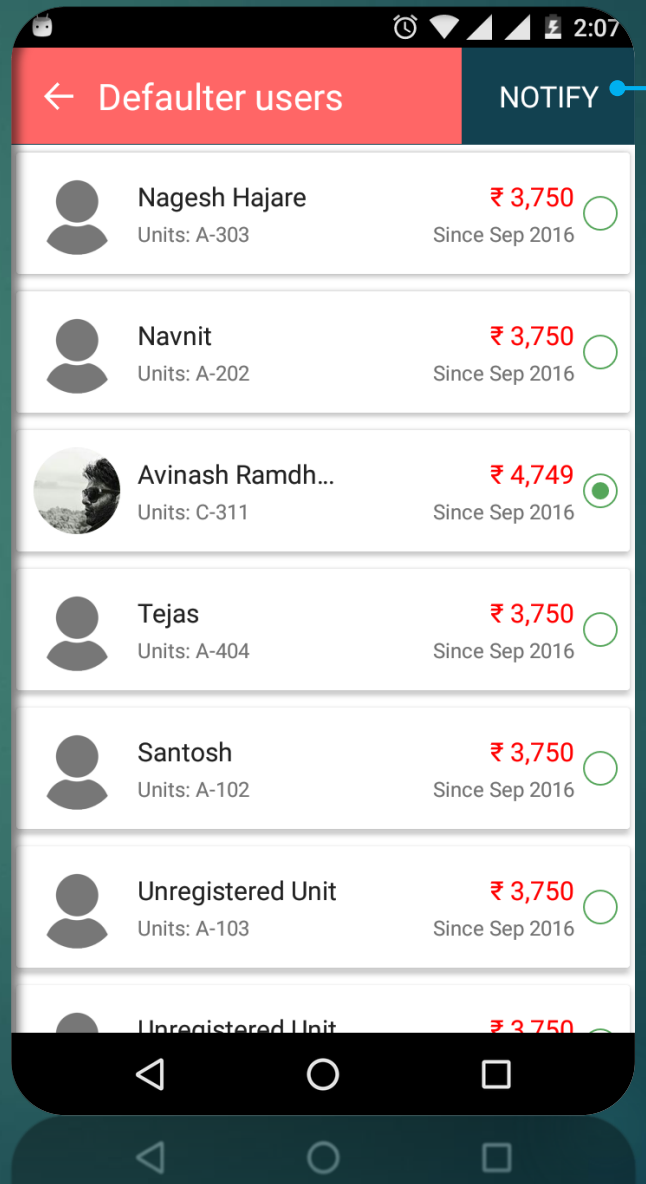


SOCIETY MANAGEMENT

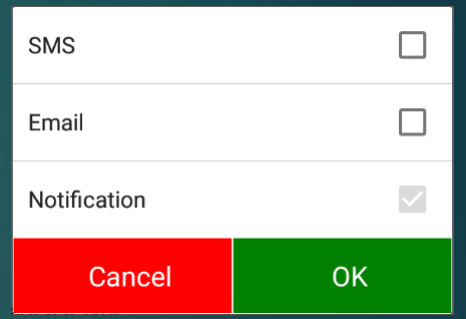
REPORTS

PROJECTION REPORT
to view financial situation
(Ad-hoc & more reports can add)





One click **NOTIFY** to pay maintenance



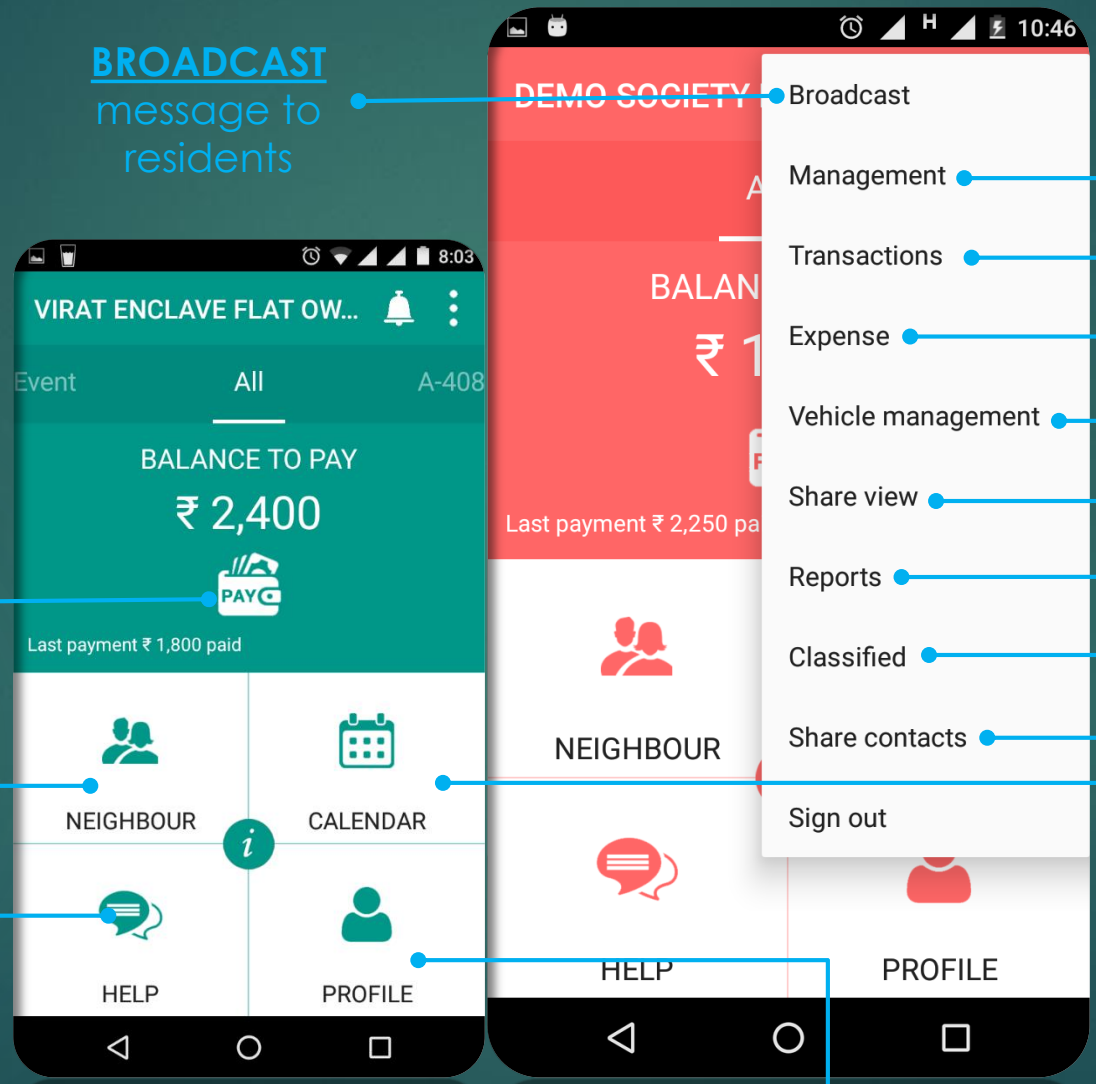
SOCIETY MANAGEMENT

BROADCAST message to residents

Pay **MAINTENANCE** from anywhere anytime

Know who stay next to your door

Raise **COMPLAINT** & suggestion



Permission Control **MANAGEMENT**

Get invoice, receipt – GO **PAPERLESS**

Track **EXPENSES**

VEHICLE Details

SHARE VIEW to family

REPORTS

BUY/SELL goods

Share important **CONTACTS**

Book **FACILITY, MEETING, EVENT** Online

Setup resident **IDENTITY**, family members & servant

APPS FOR SOCIETY OFFICE

Key Features

SOCIETY OFFICE

BROADCAST message – SMS, Email and Notification

Check resident **REGISTRATION** and **ACCESS** permission

MANAGE CALENDAR
Facilities, Events, Meeting

REPORTS – Income & Expense report, financial statement, Customize ad-hoc reports , Payment pending report and many more…..

HELP DESK GRAPH
Explain Open, Resolve, Pending complaints

TECH SUPPORT REQUEST
Just one click for any technical help

INCOME CONFIG – Setup Maintenance structure, Facilities charges, Vendors etc.

INCOME & EXPENSE tracking

MANAGE ROLES & RIGHTS
Set Roles and Rights for society management body

Thank you!

Society Notebook Team

For any queries,

Please send an email to **info@societynotebook.com**

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